

Burgh by Sands Parish Council Meeting Minutes,

3rd December 2025 Burgh by Sands Village Hall at 7.30pm

25158. Welcome: Cllr Nettleton thanked everyone for attending and welcomed them to the meeting. In attendance: Cllr Nettleton, Cllr Keaton, Cllr Metcalf, Cllr Ghey, Cllr Ferriby, Cllr Lynn

25159. Apologies: Cllr Scorer

25160. Chair's Announcements: no announcements

25161. Approval of Minutes of the meeting held on 5th November 2025

To authorise the Chair to sign, as a correct record, the minutes of the meeting held on 5th November 2025 (e-mailed). Minutes of the meeting held on 5th November 2025 were approved and signed as a true record.

25162. Declaration of Interest

(i) Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda. None declared

25163. Public Participation *

Meeting adjourned at 1932 hrs

Old village pond site in Thurstonfield has flooded. Cllr Lynn has been liaising with United Utilities, and it appears to be a blocked surface drain. United Utilities have contacted Highways. Resident who borders the land is going to clear their side. Cllr Lynn will keep the Parish Council updated.

Bottom of Station Road is badly flooded again. Significant amount of flooding across all areas due to the heavy rainfall in recent weeks. Concerned individuals should contact Highways directly, providing Highways with 'what three words' assists in the maintenance of drain cleaning.

Dykesfield, land just over the bridge is flooding.

Bus service: The new bus service – no updated timetables have been published and there will be no updating of the notice boards at the bus stops. Details were released on the Cumberland website on the Friday prior to the service commencing on Monday. The Sunday service is not being run by Stagecoach but Reays. No public notifications were received. FR to forward an email to Cllr Allison to raise formally.

Cllr Allison arrived at 1938hrs

Gateway in the rifle range – Parish Council would support a gate but only if sited further down the lane, the gate would need to have easy access for members of public to move freely through the gate. FR to speak to Jane who owns the field immediately prior to the identified site.

Moorhouse property damage from RTCs: A police inspector will follow up damage to the property just after the bend. One issue is speeding, whilst another is the width of the road. Several members of the public have approached Cllr Keaton with concerns about the number of heavy goods vehicles passing through the village at high speed. Cllr Allison suggested possibly implementing a weight restriction. However, concerns were raised about to where traffic will then be diverted. If companies operating the HGVs can be identified, it may be reasonable to ask if their vehicles can voluntarily use the bypass.

Meeting with the Green Committee where a potential decision was taken that only the village public house would be able to provide alcoholic beverages. At the Village Green AGM Cllr Scorer advised them that they were not working within the guidelines determined by the Charities Commission. The Village Green belongs to the people of the Parish but managed by the Trustees.

Meeting reconvened at 2005hrs

Matters arising from 5th November 2025

25164. Autospeedwatch – Equipment has arrived and is ready for installation when Cllr Scorer has the available time.

25165. Section 106 funding – for the next meeting for discussion.

25166. Rifle range – previously discussed

25167. Burgh by Sands Development plan – defer to next meeting until Cllr Scorer returns.

25168. Co-option of new councillor from 7.03.2025 – no applicants at this stage, there are three vacancies at this time.

25169. Grant Applications - none

25170. Digital, Social Media and Electronic Communication Policy update – Cllr Lynn – discussion took place about using WhatsApp.

25171. Financial Report – FR

November 2025		
Account A	Current ***207 before payments listed below and receipts	-£921.70
B	Current ***207 after payments and receipts listed below	£3448.46
C	Savings ***475	£34,953.41
Cumberland Building Society	Total B+C	£38,401.87

25172. Payment of Accounts – FR

November 2025						
Date	Cheque no/Receipt type	Payee	£ income A	£ expenditure B	£ balance C	Signed prior to meeting
		Transfer from savings account	£10,000.00		£9078.30	
05.11.25	000562	Autospeedwatch - clerk		£2457.22	£6621.08	
05.11.25	000563	BBS Parish Magazine – grant		£630.00	£5991.08	
05.11.25	000564	BBS Parochial Church – grant		£800.00	£5191.08	
05.11.25	000566	A Ross – play area		£799.80	£4391.28	
03.12.25	000567	Rocket sites		£168.00	£4223.28	
03.12.25	000568	Clerk Salary		£626.40	£3596.88	
03.12.25	000569	HMRC		£7.00	£3589.88	
03.12.25	000570	Border Group Ltd		£141.42	£3448.46	
				Balance	£3448.46	

25173. Computer purchase update: no update

25174. 14th edition of the Charles Arnold Baker publication: ordered

25175. Longburgh Bin – January meeting, Cllr Allison will follow up.

25176. Thurstonfield unclassified road: FR contacted Highways who advised that no work could be undertaken. They acknowledged that the road needed attention however it is an unclassified road and does not take priority over highways that are classified. FR to follow up to establish when the schedule might include the work. Could classification as a road be removed, FR to contact Highways to establish if this is possible.

25177. Planning applications to consider, Decisions & Enforcements

Proposal: Erection Of Single Storey Rear/Side Extension To Provide 1no. Bedroom Location: The Old Station, Station Road, Burgh By Sands, Carlisle, CA5 6AZ **Appn Ref: 25/0646 Grid Ref: 332265 558893** – this building is well out of the way, Historic England raised no concerns. No objections raised.

Proposal: Crown Reduction To 1no. Yew Tree In Burgh-By-Sands Conservation Area Location: Stonewath, Burgh by Sands, Carlisle, CA5 6BT **Appn Ref: 25/0088/S211 Grid Ref: 331924 558976** – No objections raised.

Proposal: Erection Of 1no. Dwelling To Be Used As Managers/Owners Accommodation For The Royal Oak Inn Location: The Royal Oak Inn, Moorhouse, Carlisle, CA5 6EZ **Appn Ref: 25/0625 Grid Ref: 333201 556815** - No objections raised.

Proposal: Removal Of 1no. Conifer Tree In Burgh By Sands Conservation Area Location: Stonewath, Burgh by Sands, Carlisle, CA5 6BT **Appn Ref: 25/0085/S211 Grid Ref: 331924 558976** - No objections raised.

Proposal: Works To 1no. Copper Beech Tree In Longburgh Conservation Area Location: Longburgh Farm, Burgh By Sands, Carlisle, CA5 6AF **Appn Ref: 25/0090/S211 Grid Ref: 331003 558961** - No objections raised.

Cllr Metcalfe left the meeting at 2040hrs

New Business

25178. Elections costs: Parish Council will have responsibility for meeting the cost of Parish Council elections which will need to be budgeted for within the precepts between now and 2027. Estimated costs are £3 per elector.

Meeting closed at 2050hrs

Next Meeting Wednesday 7th January 2026 at 1930hrs at Burgh by Sands Parish Hall

* An opportunity for Councillors to raise issues, not on this agenda, on behalf of residents in their wards. N.B. No decisions can be taken on these matters, but the Clerk may make investigations and / or they may be placed on the agenda of a future Council or committee meeting.