

BURGH BY SANDS PARISH COUNCIL MINUTES

A Meeting of Burgh by Sands Parish Council was held on
Wednesday 5th April 2023 in Burgh by Sands Village Hall at 7.30pm

22160 Welcome & Apologies

19:30 Present: Cllrs P Ditch (Chair) P Winter D Metcalfe V Sealby J Ghey K McConnell-Coon & Clerk
M Russell A Dawes & F Robertson who were applying for the post of Clerk/RFO & 1
parishioner.

Cllr Ditch welcomed everyone and explained the order of the meeting and opportunity for
applicants to speak to councillors separately and for the parishioner an opportunity to speak
during Public Participation.

Apologies were received and authorised from Cllrs Kelton, V Ferriby (Deputy Chair) & CCllr T
Allison

22161 Authorisation for chairman to sign the Minutes 08.02.23 as a true record

Cllr Ditch signed minutes 08.02.23 as a true record

22162 Chairman's Announcements

No announcements

22163 Declaration of interests

Cllr Ditch declared an interest in item 14. Parish Magazine re. Church grant application.

22164 Public Participation

19:35- F. Robertson & A. Dawes were given the opportunity to expand on their applications for the
20:20 vacancy of Clerk/RFO. Cllr Ditch thanked them for their attendance, after which, they left the
meeting.

The parishioner informed the Parish Council of the issue of speeding. They had previously
contact CCllr Allison.

Clerk apologised for forgetting to include it on the agenda.

Speeding and traffic calming along the road leading from Burgh by Sands to Burgh Marsh, incl
Longborough would be included on the next agenda where the Parish Council would consider
requesting the 30mph zone be extended from Burgh by Sands as far as the marsh and
Longborough,
Raised concerns trees,

Cllr Metcalf enquired the status of the report re Tree, (Highways Enquiry reference: EI/134670) This action
has been assigned to a Highways Team
Clerk will enquire any updated status

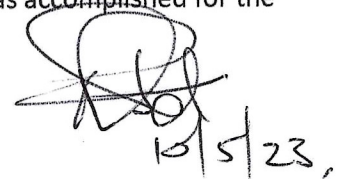
Cllr Ditch reported static Caravans travelling through village,; often with no escort. On the occasions
where an escort is present they are often observed to display a rude attitude to drivers. Clerk to email the
Cumberland Unitary Authority – copy it to CCllr Allison

Cllr Winter raised the issue of meeting dates and frustration of dates being changed, which were due to
meetings not being quorate. The issue may be avoided if all council vacancies were filled:

Consideration was given to encouraging other residents to become councillors.

Cllr Metcalfe proposed at the next meeting: clarification would be useful as to the Councillors obligation
to attend meetings.

Ideas were explored to help residents understand the different roles and responsibilities of the different
groups within the village and raising awareness of what the Parish Council has accomplished for the
community.



10/5/23,

Cllr Ghey suggested sharing information via parish magazine.
 Cllrs Ditch and Sealby agreed to list key things the Parish Council have accomplished.
 Clerk suggested that individuals from different groups could be invited to the AGM .
 Cllr Ditch requested Councillors to continue to raise awareness of council vacancies.

22165 Clerk Vacancy

Consideration was given to the information shared by both candidates and a unanimous decision was to offer the position of Clerk & RFO, Pay scale 12 - £12.73 per hour x10hrs per week (£551.63 per month) to Fiona Robertson.

It was agreed that M Russell employment would terminate on 30th March 2023 and that she would submit an invoice and timesheet for hours worked over April 2023 at the new rate of £12.73.

It was agreed that the new clerk would be asked to accept her post as of Monday 10th April

Clerk to email both candidates F Robertson & A Dawes of the outcome.

M Russell and F Roberston to organise time to start handover

22167 Financial Report

a. Tel. Statement 03.04.23

Account	Current ***207	2,488.04
CBS	Savings: ***475	* 26,593.95
	Total:	£29,081.99

Includes Earmarked reserves: £7,796.00 for:

Noticeboard, King Edward I monument, Signpost Commemoration Site, Moorhouse Playpark Equipment & Coronation donation from Cllr Collier

b. It was noted that there was a delay to the bank processing the paperwork to remove and add signatories. A second signature was sought to authorise Cllr McConnell-Coon to be added as a signatory the removal of Moira H***** and Aiden Tay***** Blue folder

c.* Includes interest of £383.05 added 31.03.2023

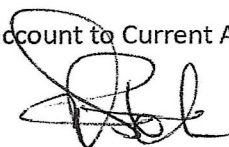
22168 Payment of Accounts

a) Cheques to sign

000369	Michelle Russell (Feb)	453.70
000370	Michelle Russell (March)	453.70
000371	CALC/NALC Subscription	269.00
000372	Michelle Russell (Postage)	2.98
000373	Burgh Parish Allotment Association	500.00
000374	Beaumont PC (Summer Play Scheme)	400.00
000375	Beaumont PC (Speed ATC)	100.00
000376	Burgh by Sands PCC	630.00
	Sub total	£2,809.38

b) Awaiting payments for Allotments x 1 Total £40

c) A Transfer of funds was authorised for £4000.00 from Savings account to Current Account

 16/5/23

CONSULTATION ON PLANNING SUBMISSION

Appn Ref: 23/0170 Proposal: Proposed Reinstatement Of Ceiling With Reed Board, Finished In Lime Plaster (LBC) Location: The Hollies, Thurstonfield, Carlisle, CA5 6HD
Observations: none

Appn Ref: 23/0088 Proposal: Creation Of Slurry Lagoon Location: Land to North East of Moor Park Farm, Thurstonfield, CA5 6NQ
Obseervations: none

NOTIFICATION OF AMENDED DESCRIPTION OF PROPOSAL

Appn Ref: 23/0170 Proposal: Proposed Reinstatement Of Ceiling With Reed Board, Finished In Lime Plaster (LBC) Location: The Hollies, Thurstonfield, Carlisle, CA5 6HD
Observations: none

Appn Ref: 23/0088 Proposal: Creation Of Slurry Lagoon Location: Land to North East of Moor Park Farm, Thurstonfield, CA5 6NQ
Observations: none

Appn Ref: 23/0212 Proposal: Erection Of Agricultural Crop Storage Building (Part Retrospective) Location: Bridge House Farm, Longburgh, Burgh by Sands, Carlisle, CA5 6AF Grid Ref: 330768 559018
Observations: none

CUMBRIA COUNTY COUNCIL (PARISH OF BURGH BY SANDS:DISTRICT OF CARLISLE) DEFINITIVE MAP MODIFICATION ORDER (NO 1) 2023

NOTIFICATION OF DECISION

Appn Ref: 23/0055 Proposal: Erection Of Steel Framed Cubicle Shed Location: Highfield, Boustead Hill, Burgh by Sands, Carlisle, CA5 6AA The City Council has determined the application as follows:- **Grant Permission**

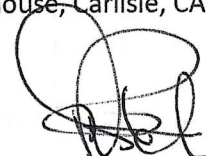
Appn Ref: 23/0068 Proposal: First Floor Annexe Alterations To Incorporate Accommodation Back To Part Of Dwelling Providing 1no. Bedroom, Dressing Room & Ensuite Together With Installation Of Rooflights & New Windows & Removal Of Remaining Ceiling To Expose Original Timber Roof Members (LBC) (Revised Application) Location: Annexe at Longburgh House, Longburgh, Burgh by Sands, Carlisle, CA5 6AF The City Council has determined the application as follows:- **Grant Permission**

Appn Ref: 22/0868 Proposal: Proposed External & Internal Alterations To Provide Accommodation For Air BnB & Associated Part Change Of Use Of Dwelling Location: The Hollies, Thurstonfield, Carlisle, CA5 6HD The City Council has determined the application as follows:- **Grant Permission**

Appn Ref: 23/0035 Proposal: Installation Of Underground Gas Tank In Front Garden Location: The Hollies, Thurstonfield, Carlisle, CA5 6HD The City Council has determined the application as follows:- **Grant Permission**

Appn Ref: 22/0218 Proposal: Erection Of 5no. Dwellings (Reserved Matters Application Pursuant To Outline Application 19/0517) Location: Land adjacent to Fair Lea, Moorhouse, Carlisle, CA5 6EL The City Council has determined the application as follows:- **Grant Permission**

Appn Ref: 22/0904 NOTIFICATION OF DECISION Proposal: Change Of Use Of Part Of Existing Barn To Provide 2no. Dwellings (LBC) Location: Barn at Low Moorhouse, Moorhouse, Carlisle, CA5 6HA The City Council has determined the application as follows:- **Grant Permission**

 10/5/23

22170 Coronation:

- i. Wildflower Seeds, memorabilia & distribution
 - a. Cumbria Wildlife Trust gifted leaflets for school children
 - b. Wildflower seeds were considered and agreed for Burgh by Sands School children x 150. Clerk to proceed with order.
 - c. Wildflower seeds for whole Parish were considered and noted as a nice idea but there were concerns of wasted seeds.

- ii. Village Hall Grant application submitted and considered for £829.00 to go towards a High-Definition Screen, bouncy castle, poster. Councillors were supportive of the grant as long as assurances were given to confirm insurance.

Update given by Cllr Ghey re. Village Hall Committee and plans for Coronation, afternoon tea, big screen to watch the coronation, pizza bar, burger van

22171 Updates:

- (i) Speeding device – Clerk awaiting response for SWARCO to reconsider making a site visit and Clerk to source other companies who are able to site visit to ensure most appropriate location of a second device in Moorhouse can be located.

- (ii) Allotments:
 - a. Two new tenants. One outstanding agreement to be returned and one outstanding payments. AGM took place last week

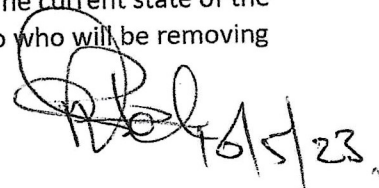
 - b. Grant application submitted and considered for £791.45 to go towards replacing roof of community shelter, weed suppressing membrane & 2 IBC rainwater containers. It was decided that an award of £500 would be given

- (iii) Moorhouse play area & Grant – apology and application form received from Cumbria Waste Grant: £14,000 applied for requiring £3100 from Parish Council funds, with other monies secured from County/City Council to enable purchase & installation of play equipment with KOMPAN £18,513.72.
Clerk to send completed application form back to Cumbria Waste Management

- (iv) Commemoration Site: Update of the signage and wording from Cllr Ghey
- (v) Noticeboards & Shelter:
 - a. Quote provided for £640 for woodstaining shelter at Burgh by Sands and Moorhouse, further requirement would be the wooden noticeboard at Burgh by Sands. Thurstonfield noticeboard is to be considered with a replacement board – Clerk to make further enquiries.
Forgot Boustead hill revised quote £900
 - b. Metal noticeboards: Thurstonfield is becoming rusty inside, issue of bird droppings over Thurstonfield noticeboard. Clerk to source new noticeboard and consideration to be given to a more appropriate location that is not directly under the wire where birds sit.
 - c. It was agreed to ask Ian Rumney to clean noticeboards and benches throughout parish to ensure they are kept clean.

- (vi) Amberfield matting : A quote for wet pour of £8,121.00. Awaiting a second quote to re-grass the areas, which will be considered at the next meeting

- (vii) King Edward I monument:
 - a. Cllr Allison had previously emailed Clerk to assure funding was secured alleviating concerns of it not being carried over to the newly formed Cumberland Council
 - b. Seat – concerns previously raised and shared via email by Cllr Winter to the condition of the area and potential damage to the seat. Cllr Metcalfe explained that it was essential to not remove the seating as it was a great miss to tourists and visitors during the period when the replacement bench was being ordered and installed. The current state of the ground is in urgent need of attention. Clarification required as to who will be removing


7/5/23

the tree stumps & confusion for tourists as to no diverted instruction for the road closure. Clerk to email Cllr Allison to issues and urgency raised. Cllr Metcalfe is happy to meet with Cllr Allison to visit the site.

(viii) Parish Council Elections

NOTICE OF UNCONTESTED ELECTION

Election of Parish Councillors for Burgh-by-Sands on 4 May 2023

I, being the Returning Officer at the above election, report that the persons whose names appear below were duly elected Parish Councillors for Burgh-by-Sands.

Name of Candidate	Home Address	Description (if any)
DITCH Peter John		
FERRIBY Victoria		
GHEY Jacqueline Ann		
KELTON Linda Mary		
MCCONNELL-COON Kate		
METCALFE Dan		
NETTLETON Paul Anthony		Liberal Democrat

5 April 2023

Andrew Seekings
Returning Office

21272 Beaumont Parish request

- i. Summer play scheme. It was decided that £400 would be allocated to Beaumont Parish Council to support with the running costs.
- ii. Speeding. It was decided that £100 would be allocated to Beaumont Parish Council to assist with the automatic traffic count for the issue of speeding raised on the Moorhouse road past Cobble Hall and Reservoir Hall. .

21273 Parish Magazine


It was agreed that the grant to support the parish magazine would increase to £630 and payment would be made instantly to assist with the rising costs.

21274 Date & venue of next meeting

Wednesday 10th May 2023, 9:30am Burgh by Sands Village Hall

Meeting closed

Minutes prepared by Michelle Russell



16/5/23