

**Burgh by Sands Parish Council Meeting AGENDA,
10th May 2023 Burgh by Sands Village Hall at 6.30pm**

- 1. Welcome**
- 2. Apologies**
- 3. Election of Chairman.**
 - (i) To elect a Chairman of the Council for council year 2023-24
 - (ii) To receive the Chairman's Declaration of Acceptance of Office.
 - (iii) Elected Chairman & Clerk to sign Declaration
- 4. Appointment of Vice Chairman.**
 - (i) To elect a Vice Chairman of the Council for council year 2023-24.
 - (ii) To receive the Vice Chairman's Declaration of Acceptance of Office.
 - (iii) Elected Vice Chairman & Clerk to sign Declaration
- 5. Chairman's Announcements**
- 6. Co-option of Councillors**
- 7. Approval of Minutes of the meeting held on 5th April 2023.**
 - (i) To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 5th April 2023 (e-mailed)
- 8. Declaration of Interest**
 - (i) Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda.
 - (ii) Completion and return of declaration of interest forms.
- 9. Public Participation ***
- 10. Council Meetings Dates for the Year 2023-24**
 - (i) To confirm the meeting dates for the ensuing year.
- 11. Longburgh re. concerns of speeding**
- 12. Red Squirrels**
- 13. Jubilee and Birthday commemoration coins**
- 14. Financial Report**
- 15. Payment of Accounts**
- 16. Banking**
 - (i) Removal & Replacement of bank Signatories
 - (ii) Transfer of funds
- 17. Annual Governance and Accountability Return 2022/23 Form 3**
 - (i) Approval of Section 1 – Annual Governance Statement 2022/23
 - (ii) Approval of Section 2 – Accounting Statements 2022/23
- 18. Review and Adoption of Council Procedures**
 - (i) (i) Standing Orders (adopted 2021)
 - (ii) Data Protection Policy
 - (iii) Councils Complaints procedure.
 - (iv) Financial Regulations 201
 - (v) Document Retention Policy.
 - (vi) (ix) Civility & Respect Pledge

(emailed prior to the meeting)
- 19. Training Courses**
 - (i) Good Councillor Guide (emailed prior to meeting)
 - (ii) Clerk to attend training course – clerk induction/finance training
 - (iii) Training for Councillors
- 20. Appointment of Councillors to Council Committees**
 - (i) Planning Committee
- 21. Grants**

- (i) Grant Application submitted by Friends of Burgh by Sands School
- (ii) Grant update on application submitted to Cumbria Waste Management

22. Replacement of Thurstonfield notice board.

23. Thurstonfield Green being used as a carpark.

24. Planning applications to consider, Decisions & Enforcements

CONSULTATION ON PLANNING SUBMISSION

Appn Ref: 23/0019/S211 Proposal: Removal Of 1no. Tree In Burgh by Sands Conservation Area Location: 4 Station Road, Burgh By Sands, Carlisle, CA5 6AZ, Ref: 332260 558935

Appn Ref: 23/0301 Proposal: Erection Of Single Storey Rear Extension To Provide Additional Living Accommodation Location: Highfield, Boustead Hill, Burgh by Sands, Carlisle, CA5 6AA, Grid Ref: 329519 559176

Appn Ref: 23/0302 Proposal: Erection Of Single Storey Rear Extension To Provide Additional Living Accommodation; Replacement Of 4no. PVCu Windows With 3no. Painted Timber To North & South Elevations Of Annexe (LBC) Location: Highfield, Boustead Hill, Burgh by Sands, Carlisle, CA5 6AA Grid Ref: 329519 559176

PROPOSAL OF NEW NAME

22/0003/SNBN Thurstonfield Development – High End Close

25. Amberfield: Quote for re-grassing the ground replacing the existing wet pour surface.

26. Updates: (i) Speeding Device (ii) allotments (iii) Moorhouse play area (iv) Commemoration Site (v) Noticeboards and shelters (vi) Cumbria Waste Management Grant (vii) King Edward I monument

27. Next Meeting

* An opportunity for Councillors to raise issues, not on this agenda, on behalf of residents in their wards. N.B. No decisions can be taken on these matters, but the Clerk may make investigations and / or they may be placed on the agenda of a future Council or committee meeting.