

BURGH BY SANDS PARISH COUNCIL MINUTES

Parish Clerk & RFO: Miss M Russell, 72 Sheffield Street, Denton Holme, Carlisle, CA2 5DT

Tel 07833 431513 clerk@burghbysandsparishcouncil.co.uk

A Meeting of Burgh by Sands Parish Council was held on **Saturday 26th March 2022**
in Burgh by Sands Village Hall at 9.30am

21270 Welcome & Apologies

9.30am

Present: Cllrs P Ditch A Taylor V Ferriby P Winter, L Kelton CCllr A McKerrell
& M Russell (Clerk)

Apologies: Apologies received from Cllr J Ghey, V Sealby , J Norman, K Mconnell Coon

Two members of the public were in attendance

Welcome: Cllr Ditch welcomed everyone to the meeting

21271 Authorisation for chairman to sign the Minutes 02.03.22 as a true record

Chairman Cllr PD signed minutes 02.03.22 as a true record

21272 Chairman's Announcements

No announcements: informed everyone to be as brief as possible so as not to impose on the fundraising project

21273 Declaration of interests

None

21274 Reports from the Parish Clerk and RFO Financial Report and Risk Assessment, Cheques to be signed

a)	Account CBS	Current: 54176207			
		Statement 24.03.22			5,424.00
		Savings: 54186475			20,181.68
b)	Cheques signed since last meeting			0.00	
c)	Cheques to sign	000316	Michelle Russell	443.30	
		Total		4,980.70	
d)	Incomings	CofC regeneration grant awarded		4,000.00	
		Cllr Allison		820.00	
		Allotment Rent		60.00	
e)	Money Owed	Allotment Rent *		80.00	
f)	HMRC credit	Enquiry could not identify specific over payment as this could date back to Jan 2018		144.52	

* Awaiting payment from tenants incl. a new tenancy which awaiting previous tenant to clear allotment

g) Planning received after agenda published:

NOTIFICATION OF DECISION Proposal: Erection Of 1no. Agricultural Workers Dwelling Location: Land to the South of Moorpark Farm, Thurstonfield, Carlisle, CA5 6HB Appn Ref: 21/1149 **Permission Granted**

CONSULTATION ON PLANNING SUBMISSION: PARISH COUNCIL Proposal: Erection Of 5no. Dwellings (Reserved Matters Application Pursuant To Outline Application 19/0517) Location: Land adjacent to Fair Lea, Moorhouse, Carlisle, CA5 6EL Appn Ref: 22/0218 **Observations by 13 April, 2022.**

Updates circulated prior to meeting:

h) Grants

Village Hall: Capital Grants have set aside a sum of money for the project - door. The Access Grant will be utilised for the rest of the project.

Cumbria County Council Carlisle Local Committee are keen to support local communities to organise small scale events in 2022 as a way of saying thank you throughout this difficult period of the covid

pandemic. This year has several key national celebratory events such as the Queen's Platinum Jubilee and Hadrian's Wall 1900 anniversary. Funding up to £500

i) 2021/22 AGAR external auditor deadline is July 2022

j) Rifle Range Fire: Photos sent to Clerk & shared with environmental agency

k) Queen's Platinum Jubilee

Open meeting planned for Wednesday 30th March, 6.30pm, Village Hall

Collaborative group summary:

- The bulk of the activities around **Saturday 4th June**.
- Cathedral Choir on 5th June
- marquee & children's activities on the Green (weather dependent)
- tree planting on the Green for the Queens canopy
- BBQ/Music event possibly held by the Greyhound
- school Time Capsule / Portrait competition & prizes: during school time & possibly displayed in the Village Hall
- Possibility of road closure
- Geocaching / scarecrow trail
- **Parish Council will provide a souvenir for all the children in the village up to primary age and this would be available to all children who either live or attend school in the village.***
- A Clean Up Day was suggested prior to the 4th and encouraging all the residents to decorate their houses with bunting etc.
- Village Hall - all day café, displays, baking competition, craft and sewing displays etc. Also possible music event?
- 'Save the Date' in the Parish Magazine and request of old pictures from people who were alive at the time of the coronation that could be displayed in the Hall.

Thurstonfield PC query: if the BBS PC were giving mugs to children – in response to Thurstonfield resident: ***consideration of child's souvenir should be given by PC to the wider parish Thurstonfield, Moorehouse etc.**

PC are eligible for Lottery Grant Funding & having representatives of the collaborative group meets the legal requirements: £300-10,000 which relate to specific items: Cllrs Ghey & Mconnell Coon are happy to act as main contact as Clerk has to be senior contact

m) Litter Picking

Litter pickers, hi-vis vests (child, s, m, l, xl), gloves, wheelie bin, black & purple bags available from City Council.

City Council also provide guidance, **safety sheet & acknowledgment signature sheet**

Litter Champions are encouraged from community: clerk has initially registered as litter champion for Burgh by Sands Parish, requesting quantities for 50 people.

Although a resident may be sought to be the Burgh by Sands Community Clean Up Litter Champion (under 16, parent completes on behalf)

n) Website

Following the successful Grant applications (Commemoration site & King Edward I), consideration could be given to include more information/and links to the tourist attractions/features of the parish on the website

o) Playpark

Kompan response to report of uneven matting & holes identified on newly installed play equipment:

The grass mats are intended to be laid on an uneven surface, more often, than not, onto existing grass. They do not require a completely level base and undulations should be expected. Over time, the grass will grow through the matting and the two will knit together, lessening the number and depth of any

dips and hollows. This process can be delayed during the winter months when the grass is dormant. Soil and seed could be sprinkled in through the holes in the mats (no need to lift the mats)

p) Speed Device Warranty & Maintenance

Silver Maintenance Contract: - All parts covered excluding batteries and solar panels, 5 days attendance time to faults, Price = £169.95 ex VAT, £203.94 including VAT.

Gold Maintenance Contract: - All parts covered excluding batteries and solar panels, 5 days attendance time to faults, an annual inspection on the sign includes maintenance, checks operation and you get the report. Price = £257.50 ex VAT, £309.00 including VAT.

If you do not take a maintenance contract then all parts and faults are chargeable after the warranty period.

VM16224 – This is 1 x Solar VAS sign, serial number STL-13508. Address of sign – Burgh by Sands nr Playing Field – Carlisle – CA5 6AL. The warranty on this sign expired 03/11/2020.

VM20240 – This is 1 x Solar YSI sign, serial number STL-15884. Address of sign – Western Gateway – Burgh by Sands – Carlisle – CA5 6BQ. Warranty expires 16/04/2022.

the 3rd sign you have mentioned this could be the sign that was installed South of Beaumont, for Beaumont PC: **VM16566** – SN13834 – Warranty expired 04/11/2020.

Response to 'bulk contracts'

Silver Maintenance Contract – No reduction in cost, all assets £169.95 ex VAT.

Gold Maintenance Contract – 1 sign = £257.50 ex VAT. 2 signs = £249.78 ex VAT per sign, 2 signs total = £499.56 ex VAT

q) Clerk contract & salary

CALC has provided a copy of a recruitment pack, with a model clerk contract
NALC advises:

Pay Agreement has been reached on rates of pay applicable from 1 April 2021.

Employers are encouraged to implement this pay award as swiftly as possible.

Backpay for employees who have left employment since 1 April 2021

If requested by an ex-employee to do so, we recommend that employers should pay any monies due to that employee from 1 April 2021 to the employee's last day of employment.

SCP	1 April 2020		1 April 2021		Scale Ranges
	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
1	£17,842	£9.27	£18,333	£9.53	Below LC Scale (for staff other than clerks)
2	£18,198	£9.46	£18,516	£9.62	
3	£18,562	£9.65	£18,887	£9.82	
4	£18,933	£9.84	£19,264	£10.01	
5	£19,312	£10.04	£19,650	£10.21	LC1 (5-6) (below substantive range)
6	£19,698	£10.24	£20,043	£10.42	
7	£20,092	£10.44	£20,444	£10.63	LC1 (7-12) (substantive benchmark range)
8	£20,493	£10.65	£20,852	£10.84	
9	£20,903	£10.86	£21,269	£11.05	

r) Portaloo

Self Contained Construction Toilet (inc weekly 1)	£25.00 service per Week
Damage Waiver Fee - Cover for up to £250.00 1	£2.50 per Week
Delivery	£30.00
Collection	£30.00

Hire Date availability: 28th March 2022

The Quotation is based on there being no road/access points less than 3.5m in width and 6m in height.

s) King Edward I Monument

£820 has been received from Cllr Allison, this would ideally be match funded by the Parish Council to purchase the gate.

Signage: £4,000 grant money awaits recommendations from the working party to the choice of interpretation board & information,

t) Permission for Tent

Permission sought by individual to put the tents on the marsh for filming

21275 Adjournment for Public Participation and Reports from CCCllrs, T Allison, J Collier, A McKerrell

9.35-10:07am CCCllr McKerrell provided a playground checklist

Update of school places: the two places were filled quickly

Members of public presented background information for re.app. 19/0244 Concerns of drainage and deferred decisions, amended applications & proposal to remove hedgerows. Concerns that planning department and drainage scheme passed under another application, raising concerns of drains being put into field & clear interpretation of drain recorded on document & concerns it draining onto neighbouring land - flood risk

Speaking on behalf of other local residents, the members of public in attendance expressed that 'They don't feel city/county council are listening to them: having to employ a solicitor and outlay of money: Many residents have been given section 25 notices. The size, scale, amenity, listed building and the concern only Historic England info is presented which is not accurate. Residents feeling very vulnerable financially and health & wellbeing impacted upon.'

Concerns outlined that the City & County Council are ignoring the law in regard to the Highways system as it should not be used by a housing development

Key points were also shared to illustrate how the City Council department have acted unfairly, making bias decisions and suppressing evidence against development.

The Parish Council assured the members of public that it has objected strenuously about the development, the drainage & the hedge.

21276 Planning Applications, Decisions, Enforcement & Correspondence up to 22.03.2022

Appn Ref: 22/0021/S211

Proposal: Removal Of London Plane Tree Location: Walton House, Station Road, Burgh By Sands, Carlisle
No objections: Observations

Appn Ref: 19/0244

Proposal: Erection Of 14no. Dwellings Location: Land at field 3486, Monkhill Road, Moorhouse, Carlisle
Agreement with Callum has said –

Not having been attended to

Object on basis potential of flooding – refer to 3pm

NOTIFICATION OF DECISION

Appn Ref: 22/0029

Proposal: Erection Of Agricultural Shed For Storage Of Hay (Part Retrospective) Location: Land at rear of Highfield, Thurstonfield, CA5 6HE **Permission Granted**

Appn Ref: 21/1149

NOTIFICATION OF DECISION Proposal: Erection Of 1no. Agricultural Workers Dwelling Location: Land to the South of Moorpark Farm, Thurstonfield, Carlisle, CA5 6HB **Permission Granted**

- 21277 Queens Platinum Jubilee
Grant: souvenirs every primary school aged child in parish & attend the village school
250 pre-school out the parish can apply – noticeboards
Authorisation was given to apply for National Lottery Funding up to £10,000 to support the wider Parish community Jubilee celebrations

Grant application received & agreed to fund Church memorial stone £265
- 21278 King Edward I Monument
Defer to next meeting
- 21279 Thurstonfield Green
Agreed that a smaller bush was acceptable as the existing BT post restricts planting of tree.
- 21280 Portaloo
Mid-week before Easter: funding
- 21281 Crows
Concern was acknowledged & discussed: crows are a protected species so cannot be culled.
- 21282 Tractor & HGV speed
CCllr Mckerrell will write to the police re. speed of vehicles
- 21283 Speed Devices
Possible locations to be considered
Maintenance:
Gold package authorised
Thurstonfield speed device manufacturer to be confirmed as it is not SWARCO
- 21284 Tent pitch request
Advice given to get in touch with the farmer
- 21285 Play Area Maintenance contract
No decision made on having a regular maintenance contract
Cllr Kelton confirmed Football posts are still well used & noted the condition of the Climbing rope – leather:
Enquiries to check leather & price the replacement
CCllr McKerrel will email info. re. grant application for play parks up to £5,000
- 21286 NALC update: salary scale
It was agreed that Cllr Ditch would discuss the scale with the clerk
- 21287 Bousteads Hill
Request for Ian Rumney to trim shelter as part of at Boustead Hill & for Cllr Allison to organise reparations:
fence two cross bars to repair, lifebelt to be put on a stand, barbed wire protects fence needs attached again
restring
- 21288 Notice Boards
Councillors to consider locations
Updates
a. Commemoration Site: timing request for work to be finished, including installation of bench
b. Memorial bench: defer to next meeting
c. Litter Champion: website in your village
d. Hedge: Moorhouse
Highways response:
Our Officer has confirmed that Cumbria County Council have attempted to address the situation at Moorhouse by serving enforcement letters to the landowner. As these have not

been complied with the case has been referred to Legal Services who are able to serve a notice on the landowner to cut the hedge.

We are not able to cut the hedges ourselves due to them being on private property but we will continue to do all that we can to get this issue resolved.

Here is our plan: Thank you for your enquiry. Our team have established a plan of action for your enquiry and we would like to tell you about it.

Please accept our apologies for the delay in following up this issue. Our Network Technician has been awaiting a response from our legal team re the course of action going forward. It has been decided that our legal team are going to serve a section 154 notice upon the owners for cutting back the hedge next week.

21289 Date & Venue of next meeting

Annual Parish Meeting, followed by Parish Council Meeting 4th May

Meeting closed 10.43am