

**Annual Parish Council General Meeting AGENDA, 4th May 2022**

**Burgh by Sands Village Hall at 6.30-7.00pm**

**to be continued after the end of the Annual Parish Meeting**

**1. Welcome**

**2. Apologies**

**3. Chairmans Announcements**

**4. Approval of Minutes of the meeting held on 26th March 2022.**

To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 26th March 2022. (e-mailed)

**5. Declaration of Interest**

Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda.

**6. Election of Chairman.**

To elect a Chairman of the Council for council year 2022-23

**7. To receive the Chairman's Declaration of Acceptance of Office.**

Elected Chairman & Clerk to sign Declaration

**8. Appointment of Vice Chairman.**

To elect a Vice Chairman of the Council for council year 2022-23

**9. To receive the Vice Chairman's Declaration of Acceptance of Office.**

Elected Vice Chairman & Clerk to sign Declaration

**10. Council Meetings Dates for the Year 2022-23**

To confirm the meeting dates for the ensuing year.

**11. Public Participation**

To receive information and reports from County and District Councillors on issues relevant to the Parish.

**12. Review and Adoption of Council Procedures**

(i) Standing Orders (adopted 2021)

(ii) Data Protection Policy

Copies emailed prior to the meeting

**13. Annual Governance and Accountability Return 2021/22 Form 3**

(i) Approval of Section 1 – Annual Governance Statement 2021/22

(i) Approval of Section 2 – Accounting Statements 2021/22

**14. Beaumont Play Scheme**

Confirmation of Play scheme going ahead

Payment of £400, as in previous years to financially support the play scheme

**15. Financial Report**

To receive and note the bank balances to April 25th, 2022

Community Account - £20,210.90 (incl. Interest £29.22)

Deposit Account - £22,880.80

Total £43,091.70

**16. Payment of Accounts**

To authorise payment of cheques

Chq. 000317 Church £265.00 Burgh by Sands Parochial Church Council Grant

Chq. 000318 SWARCO £872.21 Maintenance Fee 2022/23

Chq. 000319 £270.67 CALC/NALC Subscription Renewal

Chq. 000320 £20.00 CALC Training

Chq. 000321 £581.49 BHIB Insurance renewal 2022 / 2023

Chq. 000322 £443.40 M. Russell Salary

Total £ 2,447.77

HMRC credit £10.40 (running total now £123.72)

**17. Banking**

(i) Removal & Replacement of bank Signatory

(ii) Transfer of funds

**18. Planning applications to consider, Decisions & Enforcements**

**CONSULTATION ON PLANNING SUBMISSION**

- (i) **Appn ref 22/0218** Proposal: Erection Of 5no. Dwellings (Reserved Matters Application Pursuant To Outline Application 19/0517) Location: Land adjacent to Fair Lea, Moorhouse, Carlisle, CA5 6EL

- (ii) **Appn Ref: 22/0283** Proposal: Variation Of Condition 2 (Approved Documents) Of Previously Approved Application 21/0933 (Erection Of Detached Garden Office With Timber Deck To Front) To Amend The Design & External Materials Location: Fairfield, Moorhouse
- (iii) **Appn Ref: 22/0268** Proposal: Continuation Of Siting Of Replacement Serving Cabin With Function Room Containing Bar, Servery, Sitting Area And Pub Games Area; To Include New W.C., Children's Play Area And Berth For Visiting Motor Home (LBC) Location: Greyhound Inn, Burgh by Sands
- (iv) **Appn Ref: 22/0266** Proposal: Erection Of 1no. Agricultural Workers Dwelling (Revised Application) Location: Land to the South of Moorpark Farm, Thurstonfield, Carlisle, CA5 6HB

#### **STATUS OF APPLICATION**

- (v) **Appn Ref: 19/0244** Proposal: Erection Of 14no. Dwellings Location: Land at field 3486, Monkhill Road, Moorhouse, Carlisle: **withdrawn from discussion**

#### **NOTIFICATION OF DECISION**

- (vi) **Appn Ref: 22/0162** Proposal: Demoliton Of Existing Rear Extension; Erection Of Single Storey Rear/Side Extension To Provide Kitchen/Dining Area And W.C. Location: The Forge, Moorhouse:  
The City Council has determined the application as follows:- **Grant Permission**

#### **19. Schedule of Correspondence, notices and publications**

- (i) Councillor Vacancy following the resignation of Councillor Aidan Taylor
- (ii) Fires – updated notice to ensure public area aware of contact numbers

#### **20. Bus Route 93/93A**

- (i) Correspondence from a) parishioners b) Stagecoach c) Council

#### **18. Queen's Jubilee**

- (i) Request from Jubilee Collaborative Group (JCG) for age limit of awarding souvenir to be increased to 12yrs
- (ii) Awarding the souvenirs in school: JCG suggested Cllr Ditch to present the coins
- (iii) Distribution souvenirs to applicants not attending school: JCG suggested picking up from event
- (iv) Grant Decision – unsuccessful application
- (v) Consideration Marquee contribution/purchase, storage & usage
- (vi) Clarification of organisation responsible for event re. insurance

#### **19. King Edward I Monument**

- (i) Memorial bench (bench, inscription, instillation, costing)
- (ii) Interpretation board – progress on design/information/images
- (iii) Gates

## **20 Committees & working groups**

- (i) Finance
- (ii) Planning
- (iii) King Edward I Monument
- (iv) Queen's Platinum Jubilee Collaborative Group

## **21. Councillor Matters\***

An opportunity for Councillors to raise issues, not on this agenda, on behalf of residents in their wards. \* N.B. No decisions can be taken on these matters, but the Clerk may make investigations and / or they may be placed on the agenda of a future Council or committee meeting.