

BURGH BY SANDS PARISH COUNCIL MINUTES

Parish Clerk & RFO: Miss M Russell, 72 Sheffield Street, Denton Holme, Carlisle, CA2 5DT

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A Meeting of Burgh by Sands Parish Council was held on **Wednesday 12th January 2022**
in Burgh by Sands Village Hall at 7.30pm

21237 Welcome & Apologies

7.30pm

Present: Cllrs P Ditch (Chair), V Sealby, V Ferriby, J Ghey, D Metcalfe, CCCllr T Allison, A McKerrell & M Russell (Clerk)

Welcome: Cllr Ditch welcomed everyone to the meeting.

Apologies: Apologies received from Cllrs A Taylor, L Kelton, K Mconnell Coon, CCCllr J Collier

21238 Authorisation for chairman to sign the Minutes 17.11.21 & 11.12.2021 as a true record

Chairman Cllr PD signed minutes 17.11.21 & 11.12.21 as a true record

21239 Chairman's Announcements

Playpark

Cllr PD updated council on work being carried out on the Amberfield Play area, having made enquiries regarding it being closed completely. Contractor confirmed that they were able to close off the work area so children could still access the other play attractions.

Commemoration Site

Cllr PD met at the Commemoration Site with the adjacent landowner, field opposite, to mark out location of the posts etc, resident is happy the project would not impede on accessing their land, whose grandfather had given the Commemoration Site land to the Parish Council
Ian Rumney has started to work on the site, explaining that planting would be best carried out early spring. The installation of rest of furniture is on target with completion date.

21240 Declaration of interests

Cllr JN – will abstain from sharing observations Appn Ref: 21/1149

Cllr DM – will abstain from sharing observations Appn Ref 21/0867

21241 Reports from the Parish Clerk and RFO Financial Report and Risk Assessment, Cheques to be signed

5.

Reports from the Parish Clerk and RFO Financial Report and Risk Assessment, Cheques

a)	Account	Current: 54176207		
	CBS	Statement 31.12.21		7,866.57
		Savings: 54186475		20,181.68
b)	Cheques signed since last meeting	000297	City of Carlisle	61.80
		000298	City of Carlisle	61.80
		000299	Rocket Sites Ltd	114.00
		000300	Kompan Scotland Ltd	2,008.87
		000301	Michelle Russell	453.70
		000302	Michelle Russell	59.99
			Sub total	3,213.86
c)	Cheques to sign	000303	void – *mistake made when writing out	0
		000304	HM Revenue	3.00
		000305	Michelle Russell	450.70
			Total	3,667.56

d)	Incomings	CCC signage grant awarded	4,000.00
e)	<p>Website:</p> <ol style="list-style-type: none"> 1. Comment submitted to website: re COVID -19 information post, published 31/03/2020: <i>Great content! Keep up the good work!</i> 2. Apologies – delay in uploading minutes 06.11.2021 & 13.11.2021, which was rectified 04/01/2022 in response to an email query re. minutes 3. Unable to embed a video, but a recommended link is provided on 2 pages: The Digital Community Notice Board & Community Links page: www.nwas.nhs.uk/get-involved/lifesaving-skills/learn-to-save-a-life/ 4. A link to the Highways Hotline has been added to the Digital Community Notice Board 5. To create a clearer presentation & concise explanation of how to access the City Council planning webpage, only the current applications awaiting a response is added 		
f)	<p>Commemoration site:</p> <p>Notices published of project, includes CC logo, which meets their grant conditions. Consideration needs to be given to the type of ‘acknowledgement’ eg. Plaque/labelling</p> <p>Enquiries into site (Carlisle Archives) was not fruitful, brief information & plea included on the notices & Parish magazine</p> <p>Consideration to supporting info being published (sample link will be shared with councillors)</p> <p>Grant application is currently being pursued for signage/interpretation boards – information is lacking & current enquires (above) have uncovered very little</p>		
g)	<p>Kind Edward Site:</p> <p>Natural England indicated that the replacement of signage size would be kind for kind</p> <p>CC Grant Application successful and signage has been awarded £4,000 towards interpretation boards.</p> <p>CClIr TA shared a site visit report, a copy of which was emailed to all cllrs</p>		
h)	<p>Precept 2022/23 pro-formas A & B have been returned</p> <p>Link to a sample of published information that could be shared with residents was emailed to councillors using CANVA platform</p>		
i)	<p>Hedge Cutting</p> <p>Highways update: <i>The relevant landowners has been found by our technician following a land registry search. An enforcement letter has been sent out today (07/01/2022,) allowing the landowner 14 days to cut back, it will then be inspected again to make sure this has been done.</i></p>		

As reported previously, the overgrown hedge and vegetation on the path is a hazard & puts pedestrians at risk.

An email in response, from Highways, to this stated that 'Our Officer has confirmed that the landowners have been asked to cut back the hedge on the B5307 in between Monkhill Road and the playpark. We will continue to monitor the situation and chase up the landowner as appropriate.'

A direct response from the landowner, to the Parish Council stated, 'If Burgh Parish Council had engaged with Citadel during the planning process, rather than objecting, Citadel may have as a gesture of goodwill attended to this matter.

As the hedge is overgrowing onto the adopted highway it is the responsibility of the County Council Highways and you should therefore contact them direct regarding this matter.'

There has not been any work carried out on the hedge, therefore the risk of harm to the public is still present.

More recently, concerns about the Moorhouse footpath has been reported to the Parish Council: a child's face got caught, with a thorn, as they walked along the path to the park. The Hedge and undergrowth has still not been cut back, therefore hazard to pedestrians (including children walking to the designated bus stop and local playpark) has not been addressed, putting them at risk of injury from the overgrown hedge and risk of pedestrians having to step onto the busy B5307

This part of the B5307 does experience large vehicles and vehicles travelling at speed. Being on a bend, if a child was to be forced to walk on the road, their presence would not be alerted to motorists in good time.

In addition to addressing the concern, can you please confirm who is responsible for the overgrowing hedge and undergrowth vegetation: If the landowner is responsible, could it be made clear that they are accountable, if harm was to come to any person that has been put at risk.

- j) Queen Platinum Jubilee
email shared re. memorabilia merchandise:
eg. Coins www.insigniapromotions.online-catalogue.net/page/platinum-jubilee
Queens Canopy: applications for tree sapling from Woodland Trust reopens in Spring 2022, for delivery November 2022.
Awaiting response from village hall to the invitation email for representatives to a collaborative meeting to plan celebration
Church PCC, Carolynne Baines & Mike Edwards volunteered to be church representatives
Green, Neil Stevens confirms that people are interested, they are arranging a meeting to discuss further & will get back to council
- k) Thurstonfield
Consideration needs to be given to updating residents on what has been considered by the Parish Council, enabling them to fully understand that key suggestions were not viable (eg, play area) – could be included in the information (see above – h) or notice on board.
Awaiting further response from Open Reach: **Infrastructure Solutions**: ref. 868875
- l) Commercial vehicles passing school

Highways update: Further information required:
If possible, please can you provide some further detail in relation to where it is believed that the heavy goods vehicles are heading? Are they accessing somewhere local or simply cutting through? Any further detail you can provide will assist in determining the most appropriate course of action.
If we do not receive the relevant information by 20/01/2022, this will result in your report being automatically closed on our system with no further action.

General enquiry made with Highways to monitor & assess the risks: **EI/36628**
A parishioner had informed the Parish Council of large heavy commercial vehicles passing by the school during busy times when children are walking to & from school: causing obstruction & extra hazards for the pedestrians.

Please note, part of the terrain requires pedestrians to walk on the road and parking is allocated to the school bus at these times.

Could the Highways department monitor & assess the risks of large heavy commercial vehicles passing the school during term time, during open & closing times.

Council request further response with information to include the occurrence of different vehicles travelling along route; Sat Nav guidance also increasing potential traffic & difficulties large vehicles encounter with the crossroad, Enquiry re. Weight restriction or time restriction of large vehicles travelling between Moorhouse & Burgh by Sands

CCClr TA will enquire about traffic counters, supporting the Parish Council with partial funding. Cllr JG to send photographs of possible locations to fix counters.

m) Play area inspections:

Summary of Required Work highlighted by Inspection report

Moorhouse

Maintenance Gate	Padlock
Fence	Repair/replace rotting posts
Bin	Repair lock & secure in place
Bench	Clean algae/moss
Bench with back	Address sharp edges
Spring cat	Treat rust & repaint
Spring dog	Treat rust & repaint
Swing	Treat corrosion
Multi-play area	Clean algae/moss; replace missing inserts; replace missing end caps;
Football posts	Secure foundations; treat corrosion

Summary of Required Work highlighted by Inspection report

Amberfield

Entrance	<u>Signage</u> ; weeds cleared; Clean algae/moss & treat pathway
Gate	address gaps
Spring cat	Treat rust & repaint
Basket Swing	Replace seat; remove & replace severe rotting component
Embankment slide	Remove excess threads on bolt & cap; clean algae/moss on steps
Spinning pole	Lubricate bearing
Activity Trail	Clean algae/moss; repair rotating log; replace fixings; reposition panels; replace rotting posts
Swing (cradlex2)	Replace rotten timber; remove trip points; address surface edging
Spring bird	Treat rust & repaint; address surface trip points
Toddler multi play	Clean algae/moss; replace bolt caps; repair surfacing; paint over graffiti; address surface trip points

Advice sought, re. relevant business that could carry out the work.

Ian Rumney has also confirmed that he would also be able to carry out reparations.

n) Kompan request for basket swing – Cllr JG confirmed delivery

o) Community Support Group query: council recommend continue email signposting

p) Vacancy- One candidate has indicated that as there is another interested party, they would prefer not to apply. Council would like to all candidates to still apply. An invitation to the next meeting, will be sent to all interested applicants.

21242 Adjournment for Public Participation and Reports from CCCllrs, T Allison, J Collier, A McKerrell

7.55-7:58pm CCCllr TA informed Parish Council of points raised from Cllr AT regarding Appn Ref: 19/0244

CCCllr TA informed Parish Council of today's (11/01/2022) King Edward I site visit (which had been emailed to all councillors prior to meeting)

Clerk informed council that a resident has emailed information app.ref 21/1140 (see 7)

Appn Ref: 21/1140

Proposal: Change Of Use Of Land For The Siting Of 15no. Holiday Caravans, Landscaping And Ancillary Works

Location: Bramblebeck Holiday Park, Moor Park, Thurstonfield, Carlisle, CA56HB Grid Ref: 332056 556499

A residents' correspondence was shared – the Clerk reading out the email, which had been shared with Councillor's. All the points raised were considered and discussed: it was noted that the promise of panels had not been installed and should be made a condition of the new application. Further clarification is needed from City/Highways to clarify if caravan occupants accessing the public right of way by cutting through is allowable/ legal.

It was resolved that the Parish Council would share their Observation:

Appn Ref: 21/1140

The Parish Council have no objection to this Application providing the fence along the Western Boundary is erected and is now made a condition of the application.

Referring back to the original planning decision, the fencing should have been erected, as granted by application 06/0957, which stated in the Decision Notice:

“The site lies adjacent to an area designated as being a Site of Special Scientific Interest (SSSI). The proposed scheme as submitted illustrates the caravans being sited away from the designated SSSI and the scheme has been revised from that of the earlier refusal and now includes a significant area of trees that would be planted between the SSSI and the development on the site.

A chestnut paling fence would also be erected along the western boundary of the proposed site and the SSSI, high enough to prevent ad-hoc access to the SSSI by people and dogs.” (paragraph 3, application 06/0957)

Appn Ref: 21/1149

Proposal: Erection Of 1no. Agricultural Workers Dwelling

Location: Land to the South of Moorpark Farm, Thurstonfield, Carlisle, CA56HB

Grid Ref: 332277 556728

Resolved to share under devolved powers by end of this week, Cllrs PD & VS to draft response

Site visits

Appn Ref: 19/0244 Land at field 3486, Monkhill, Moorhouse, Carlisle

Site visit was withdrawn: AM, to contact planning to keep council informed

Appn Ref: 21/0867 Stoneleath, Burgh by Sands, Carlisle

Site Visit was attended by Cllr VS, City Council/ planning representatives listed reasons shared for cladding, to tie in with & echo with roofing.

21244 King Edward I Monument



Cllr.Allison Presented key points following his recent site visit with the countryside access officer. The following is a summary of his report to the parish council
Funding for the comprehensive restoration of the monument and vista boards was secured via a government sponsored scheme.

The approach from the road is severely potholed. Cllr Allison to provide sub-base or other appropriate material for the farmer to fill them and other potholes, including a large puddle at the triangle. A fallen tree will need to be removed. Ownership of this area with the seat and notice board is uncertain

The site is virtually inaccessible due to mud and surface water. The countryside access officer undertook to deal with this long-standing problem.

The two stiles from the field onto the Marsh are blocked by a fallen tree which has damaged the fence. This will be dealt with. Cllr Allison to secure funding to replace the stiles with stock proof wicket gates or sprung gates with latches. Either option will feature side rails connecting them across the ditch.

If needed, additional funding may be sought through the parish council. These improvements to accessibility may also provide a popular circular walk via the rifle range.

Confirmation that the triangular land does not belong to Parish Council and that there are no bridal ways in Burgh by Sand.

Parish Council would be supportive and happy with spring loaded gates.

CCClr TA will get costings & a reasonable amount of funding from the Parish Council was agreed in principal.

Confirmation to disband committee and create a working party: It was resolved that the working party would have the same members Cllr DM to chair, supported by Cllrs VS, VF & KMC

21245 Play Area Maintenance

Enquiries to be made with Playforce, being the original supplier, re. one post. Cllr JG to photograph existing post to ensure correct fixings on roller are sourced.

Clerk was requested to get quote from recommended contractors to carry out the maintenance/repairs on the play parks

21246 Amberfield parking area

Query shared by resident: Confirmation that council give permission to allow the resident to sub-base.

Cllr KMC to pass on response, ensuring that the resident is aware of the ownership of the land being Burgh by Sands Parish Council.

21247 Defibrillator Training

Training has been postponed in light of covid restriction, future meeting: Resolved to defer to a later date.

- 21248 Allotment Tenancy Lease & 2022/23 rents
Still awaiting return of Tenancy document – Cllr VS to follow up on when it will be returned.
It was resolved that rents are to be maintained at the same price for this coming year £40, and invoices to be sent out to tenants, payments due in February 2022
- 21249 Queens Platinum Jubilee
Party celebration funds were offered by CCCLr AM on behalf of CCCLr JC, CCCLr AM offered to provide funds for a tree
The Parish Council kindly accepted both offers of funding.
- 21250 Memorial Bench for John Stonebridge
Discussion with Mrs Stonebridge on location for memorial bench; ideal location would be King Edward Monument I – moving existing chair elsewhere: Cllr DM to inform Mrs Stonebridge of plans and enquire type of bench, with a plaque and thoughts on wording for the plaque.
- 21251 Speed Indication Device location
Various places could benefit from SID and funding would be available – councillors to consider possible locations where they could benefit.
Discussion and consideration was given to monitor the area that passes the school
CCCLr TA informed the council that the cost would be £210, Council would be agreeable in contributing towards the cost of £100, for one north & one south. School postcode would be required, Cllr JG to photograph suitable pole recommended at the location to attach it to, which will monitor vehicles travelling to & from Moorhouse.,
CCCLr TA to organise installation, when required information is shared.
Request for Clerk to inform: SWARCO re. SID at Burgh by Sands Village Green, occasionally doesn't work,
- 21250 Thurstonfield Green
Suggestion that the bench, with back could be relocated on the Green from the King Edward I site
Councillors agreeable that a notice will be shared with residents on what has been considered so far
Request for Clerk to contact Ian Rumney for a quote to install kerbing around the edge of Village Green
- 21251 Crossroad Signpost
Cllr TA to follow up enquiry of the signpost at the crossroad
- 21252 Updates:
a. Commemoration Site (as above)
b. Play Area Expansion, ongoing
c. Precept, all paperwork submitted
- 21253 Date & venue of next meeting
2 March 2022, Burgh by Sands Village Hall

Meeting closed 9.13pm