

BURGH BY SANDS PARISH COUNCIL MINUTES

Parish Clerk & RFO: Miss M Russell, 72 Sheffield Street, Denton Holme, Carlisle, CA2 5DT

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A Meeting of Burgh by Sands Parish Council was held on **Wednesday 2nd March 2022**
in Burgh by Sands Village Hall at 7.30pm

21254 Welcome & Apologies

7.30pm

Present: Cllrs P Ditch (Chair), J Ghey, K Mconnell Coon, D Metcalfe, J Norman, V Sealby & M Russell (Clerk) & Paul Winter

Welcome: Cllr Ditch welcomed everyone to the meeting.

Apologies: Apologies received from Cllrs A Taylor, L Kelton, V Ferriby, , CCCllr J Collier, A McKerrell

CCCllr T Allison would be late in joining.

21255 Authorisation for chairman to sign the Minutes 12.01.22 as a true record

Chairman Cllr PD signed minutes 12.01.22 as a true record

21256 Chairman's Announcements

Cllr Ditch proposed moving the item of Council Vacancy forward on the agenda.

Cllr Ditch asked councillors to give thought to the annual meeting in May, when the Chairman, Vice Chairperson are elected, as Cllr Ditch has decided not to stand again, however he will remain on the Parish Council

Cllr Ditch shared the request by Clerk Michelle Russell for the council to consider if they would be supportive of her applying for another clerk vacancy, that could be carried out alongside Burgh by Sands.

21257 Council Vacancy

Opportunity was given to applicant Mr Paul Winter to share more information about applying for the vacancy.

Cllr Sealby queried if attending regular meetings would be difficult

Cllr Ditch explained that there are reasons when Councillors are not able to attend. He also explained the extra meetings that may occur between the monthly meetings, incl. planning and finance committee.

Mr Winter expressed how committed he would be in attending meetings & his interest and commitment to the local area.

A vote in favour of co-opting Mr Paul Winter as Parish Councillor was unanimous

21258 Declaration of interests

None declared

21259 Reports from the Parish Clerk and RFO Financial Report and Risk Assessment, Cheques to be signed

Reports from the Parish Clerk and RFO Financial Report and Risk Assessment, Cheques

a)	Account	Current: 54176207		
	CBS	Statement 21.02.2022		5,933.60
		Savings: 54186475		20,181.68
b)	Cheques signed since last meeting	000306	BBS Village Hall (CC Capital grant)	650.00
		000307	Void – wrong amount quoted	0
		000308	HM Revenue & Customs	10.40

		000309	Michelle Russell	*434.30
		000310	Carlisle Embroidery	*120.50
			Sub total	3,213.86
c)	Cheques	000311	North East Traffic Data	252.00
	to sign	000312	Ian Rumney	120.00
		000313	HM Revenue	10.40
		000314	Michelle Russell	443.30
		000315	Progress Payment Ian Rumney	4,000.00
			Sub Total	825.70
d)	Incomings		Allotment Rents	340.00
			City of Carlisle Cllr A McKerrall	200.00
			Sub Total (*Not yet shown on statement)	4,552.10
			Balance:	552.10
			Transfer of funds	
			Outstanding Payments	
			Allotment Rents	140.00
e)	Planning Correspondence			
	1. Appn Ref: 22/0162			
	Proposal: Demolition Of Existing Rear Extension; Erection Of Single Storey Rear/Side Extension To Provide Kitchen/Dining Area And W.C. Location: The Forge, Moorhouse, Carlisle, CA5 6EY Grid Ref: 333473 556712			
	2. Appn Ref: 21/0753			
	Proposal: Erection Of 9no. Dwellings & Associated Access/Infrastructure (Reserved Matters Pursuant To Outline Application 21/0212) Location: Land adjacent to Chapelfield Lane, Thurstonfield, Carlisle, CA5 6HP			
	Notification of decision: Grant Permission			
f)	King Edward I viewpoint bench: Ian Rumney removed & reinstalled the bench relocating it to the Commemoration Site and has proved this service free of charge. Recent email highlights the bench was well used & the relocation of it is supported but hopes that a speedy replacement will soon be installed. Funding for signage/interpretation boards available & awaiting decision from working party Recent fly-tipping was brought to our attention by Ian			
g)	Commemoration Site: No information re. history of the site has been forthcoming & land registry records only show: So far, current landowner (field opposite) has said her Grandfather Mr Hodgson donated the land to the Parish.			
h)	Pledge confirmed for Great Britain Spring Clean 22 nd March-10 th April Last year's 'empowerment' was not engaged with so consideration needs to be given again to specific 'Tidy Events' – possibly something the Jubilee group could consider in their planning in preparation to the celebration Equipment – city council, allotments: apply, gloves, pickers			
i)	Queen Platinum Jubilee Collaborative group meeting planned for Wednesday 9 th March 2022, positive response from representatives of all groups within the Village Now the Commemoration Site has been improved, consideration to a Queen's Platinum Jubilee Walk around Burgh could be created to ensure residents and visitors are aware of its location and the work that has been carried out, which would also tie in with the initial aims of the grant			
j)	Thurstonfield Open Reach judged a detailed investigation is essential			

Quote for a detailed estimate & specification £1382.40

Cost of carrying out the work was not quoted.

Number of wires

Kerbing not advised by Ian

k) Cllr Ditch kindly organised the delivery of hi-vis jackets to Burgh by Sands School

l) Cllr Ditch also ensured the request for signatures and relevant paperwork was completed & submitted for the Cumberland Building Society Audit

m) Play area:

Cllr Ghey kindly measured the posts so accurate info could be shared with companies who were reluctant to give quotes without ID labels that were missing, Consideration might be given to photographing the current ID badges of the new play equipment that has been installed.

Ian Rumney carried out pressure washing to ensure the access path was safe on the Amberfield Play Area.

Although sought, no Quotes received for the maintenance jobs: Consideration might be given to a budget, agreement similar to the grass cutting contract for maintenance of the playpark. Ian Rumney would be happy to work within the budget and has experience of inspecting other play areas with other councils.

Although some parts quoted are for fixtures on a specific piece of equipment, some might be adapted eg, the climbing tree section could possibly still work with a 'stepping stump'

Awaiting response to see if panels can be treated instead of full replacements that are costly. A basic clean up might be considered as part of the Great Britain Spring Clean Temporary signs have been posted with relevant information re. contact details.

Awaiting quote, having sought guidance on size & fixings from initial enquiry

Specific wording needs to be agreed in readiness for the permanent signage

Quotes received: (one company said they no longer produce the equipment)

Playdale: Panels, fixings £6,105.43

Playforce: fittings & log bearings £218.40 forest tree climber £436.80

n) Sub-base has been put on ground next to Amberfield Area

o) Grant paperwork received from Village Hall for £875 for funding towards ramp

p) Current training courses have been sent out by CALC.

Sonia Hutchinson is now Chief Officer & Rachael Kelly is the new Town & Parish Development Officer for CALC.

q) Report of flooding into garden of Rindle House – field from opposite side.

21260 Adjournment for Public Participation and Reports from CCCllrs, T Allison, J Collier, A McKerrell

8.28-8:35pm CCCLlr T Allison sought views for a proposal: Technical team, enhanced system, one elected member Dalston & Burgh Unrity of Cumberland (email)

Proposed report to PC have enhanced system, Carlisle & District area manager also looking into it.

Residents can still report. Views.

PC responded supported Cllr report to PC who will then report it & follow up.

King Edward I Monument: Part funding available for a spring loaded latched gates estimate £1,500, which would require financial contribution from Parish Council.

CCCLlr Alison will seek Permission from landowner and arrange site visit to assess, gate quote & potholes

21261 Planning Applications, Decisions, Enforcement & Correspondence up to 06.01.2022

Appn Ref: 22/0029

Erection Of Agricultural Shed For Storage Of Hay (Part Retrospective) Location: Land at rear of Highfield, Thurstonfield, CA5 6HE Grid Ref: 331451 556698

Observations: hard to see detail on the plan
No objections

WITHDRAWN Appn Ref: 21/0544

Change Of Use Of Outbuilding To Form 1no. Dwelling With Off Road Parking Location: Barn Cottage, Boustead Hill, Burgh by Sands, Carlisle, CA5 6AA

Appn Ref: 22/0077

Proposal: Alterations To Existing Annexe To Create En-Suite Bedroom & Dressing Room Together With Installation Of Rooflights & New Windows (LBC) Location: Annexe at Longburgh House, Longburgh, Burgh by Sands, Carlisle, CA5 6AF
No Observations

Appn Ref: 22/0016/S211

Proposal: Reduce Height Of 2no. Leylandii To Same Height As Hedge (2.1 Metres) In Burgh by Sands Conservation Area Location: Maya House, Burgh By Sands, Carlisle, CA5 6BT
No Observations

Appn Ref: 22/0069

Proposal: Erection Of Timber Shed Location: Stanthwaite, Burgh by Sands, Carlisle, CA5 6AW
No Observations

Application No: 22/0003/SNBN

LOCAL GOVERNMENT ACT 1985 STREET NAMING AND NUMBERING Location: Land at Builders Yard, Brookside House, Thurstonfield, Carlisle, CA5 6HQ Proposal: Erection of 7no. dwellings
We wish to comment we feel the name is inappropriate and a more local connection of a name should be chosen

Appn Ref: 22/0017/S211

Proposal: Works To 2no. Cherry Trees & 1no. Ash Tree In Burgh By Sands Conservation Area Location: Orchard Cottage, 4 Orchard Close, Burgh By Sands, Carlisle, CA56BZ
No Observations

NOTIFICATION OF DECISION Appn Ref: 21/0753

Proposal: Erection Of 9no. Dwellings & Associated Access/Infrastructure (Reserved Matters Pursuant To Outline Application 21/0212) Location: Land adjacent to Chapelfield Lane, Thurstonfield, Carlisle, CA5 6HP: Permission

Appn Ref: 22/0162

Proposal: Demoliton Of Existing Rear Extension; Erection Of Single Storey Rear/Side Extension To Provide Kitchen/Dining Area And W.C. Location: The Forge, Moorhouse, Carlisle, CA5 6EY Grid Ref: 333473 556712

No Comment

Concerns noted of applications being granted in Thurstonfield area, regardless of Parish Council objections/concerns. Clerk to clarify the decision re. concern over a period of 12 months and relay information to Cllr Ditch & CCCllr Alison

21262 Play Area Quotes

Quotes considered for replacement of play equipment & individual fixtures. Alternative suggestion was considered for the missing tree climbing post: It was agreed a small stepping stump would maintain the integrity of the equipment, which could be purchased and installed: Clerk to seek recommendations for replacement swing seat, stepping stump and possibility of panels being cleaned up/renovated.

- 21263 Queens Platinum Jubilee
Cllrs to email Cllr Ghey & Mconnell Coon with any ideas before the Village Collaborative group meeting on Wednesday 9th March
- 21264 Thurstonfield Green
Quote considered for investigation & alternative suggestions would need to be considered if post is not relocated
Cllr Sealby will lookm into the idea of two benches and planters
- 21265 Memorial Bench for John Stonebridge
Quotes sought straight or curved back
Solid wooden bench, possible region of £600-800
Lettering on top or bottom rail 'Lest we forget'
Cllr Metcalf to liaise with Mrs Stonebridge & email Councillors with an update
A budget £1,000 was agreed for Cllr Metcalf to go ahead with the purchase
- 21266 Grants
Policy of awarding grants was discussed and confirmed that they cannot be awarded for maintenance and repair, with exception of the church yard to support the local community
- Grant application was considered: Village Hall applied for £875
Considering the disabled access and funds available from the Disability Grant Scheme the decision was deferred until further consultation was made with the Carlisle City Access grant.
- 21267 Potholes
It was reported that along the Burgh by Sands to Beaumont road, just outside Parish, a cone marks a large pothole in road: CCllr Allison agreed to pursue the complaint.
- 21268 Updates:
- a. Commemoration Site
It was unanimously agreed that a progress payment of £4,000 would be issued to Ian Rumney for the work that has been carried out up to date.
Councillors were pleased with the work that has been carried out so far.
Clerk to contact Jane Hodgson at west End, for more information about the history of the site.
 - b. Play Area Maintenance
Consideration at the next meeting will be given to a budget for regular play area maintenance.
Clerk to message Cllr Kelton regarding Moorhouse Play Area to consider that both play areas could be allocated an overall budget
Hedge next to Amberfield has still not been cut back Coast & country, discussion of the Parish Council organising it to be cut back: Clerk to contact Ian Rumney for a price. That will be then will be billed to Coast & Country, by the Parish Council. All previous requests having been ignored.
Hedge at Moorhouse still untouched and hazardous: CCllr TA will reserve the right to speak On the matter. Clerk to follow-up previous reports that have been submitted to Highways, ensuring that the ground is also addressed to ensure the existing footpath is also reusable.
Cllr Norman informed the hedge cutting can only be carried out for a short period (end of month)
 - c. Fly Tipping
Agreement to ensure ground coverage where fly tipping at King Edward I viewing point will be tidied up.

Notices with details of reporting fly tipping have been renewed on the Parish boards replacing those that had faded

Rifle Range

Recently a Truck had to be removed from the ditch

Clerk to contact United Utilities re. enquiry of UU to provide funding to improve the state of the road

Cllr Mconnell Coon will enquire about hard core

d. King Edward I Monument

Clr Metcalf asked CCllr Alison to find out who the parcel land belongs to

e. Traffic Data

Awaiting report from CCllr Alison

21269 Date & venue of next meeting

2nd or 27th April 2022, 9:30 Burgh by Sands Village Hall: Clerk to send email to confirm which date is agreeable

Meeting closed 9.35pm