**BURGH BY SANDS PARISH COUNCIL**

Minutes of a Virtual Meeting of Burgh by Sands Parish Council Held on Saturday 5th September at 930 am

Present: V Sealby (Chair), Cllrs P Ditch, V Ferriby J Ghey, A Taylor District Councillor A McKerrell Clerk Isobel Elsdon.

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| 20614 | Apologies – Apologies received from Cllrs D Metcalfe, M Hairsine, L Kelton, J Norman, CCCllrs T Allison, J Collier |
| 20615 | Authorisation for the Chairman to sign the minutes of the last meeting. The minutes of meeting held on 25th July 2020 were authorised as a true record. The minutes will be signed by Cllr PDitch when the cheques are signed. |
| 20616 | Chairman’s Announcements: The Chairman welcomed everyone to the meeting. Thanks were given to parishioners and Councillors who have looked after the flower planters throughout the parish. |
| 20617 | Declarations of Interest – There were no declarations of interest noted. |
| 20618 | Public Participation. Comments by County, City councillors and Parishioners. No parishioners contacted the Clerk to join the meeting.  A parishioner has contacted the Parish Council regarding overhanging trees from Marsh House which is making it unsafe for walkers and villagers to use the footpath. The parishioner has asked if the Council can undertake the cutting down of the trees and recover the costs from the owner. Cllr Mckerrell to contact Sue Stashkiw to ask for her advice.  Clerk reported that a notice has been placed on the website and noticeboards to remind parishioners about driving within the speed limits, taking care not to park on the footpaths, to clean up after their dogs and to report any fires on the rifle range to the Clerk. A vacancy for a parish Councillor has also been advertised on the noticeboard. |
| 20619 | Accounts: - Clerk Salary £345.00, Clerk Expenses £46.99, Rocket Sites £60.00 and Wicksteed Leisure Ltd £648.00. All financial reports have been updated, Cllr Ditch to sign when he signs the cheques. |
| 20620 | Planning Applications, Decisions, Enforcement & Correspondence up to 05.09.20  **Notification of Decision**   * **Proposal**: Erection Of 1no. Dwelling **Location**: Land to the rear of Croft House, Thurstonfield, Carlisle, CA5 6HE **Appn Ref: 20/0330** – Permission Granted   **Notification Of Amended Details/Further Information**  **Proposal**: Erection Of 1no. Dwelling Location: Land to Rear of The Hollies, Thurstonfield, Carlisle, CA5 6HD **Appn Ref: 20/0388**  The Parish Council does not have any further objections as Cllr McKerrell has spoken to Chris Hardman who is happy with the changes.  **Planning Application**   * **Proposal**: Erection Of Two Storey Side Extension To Provide Living Room On Ground Floor With En-Suite Bedroom Above **Location**: Burgh House, CA5 6AN **Appn Ref: 20/052**   **1 This is a grade 11 listed building and a prestigious building in the parish.  The extension is to be built in the same style as the original house, however concern is that the addition of the extension on the side of the house will compromise the look of the building, making it asymetrical.**  **2 There is concern that this will put a further strain on the existing antiquated drainage system.**   * **Proposal**: Erection Of Two Storey Side Extension & En-suite bedroom, (LBC) **Location**: Burgh House, CA5 6AN **Appn Ref: 20/0526**   **Comments as Above for Appn Ref 20/0526**   * **Proposal**: Conversion Of Existing Garage 1no. En Suite Bedroom With Dressing Room; Erection Of Single Garage; Erection Of Single Storey Rear Extension Dining Room **Location**: 4 Hillcroft, Thurstonfield, CA5 6HW **Appn Ref: 20/0544**   **1 The Parish Council made the following observation:**  **Drainage is a concern, Thurstonfield is having problems with flooding and this will put more strain on over loaded drainage system.**  **A discussion took place regarding problems with drainage and it was agreed Clerk to organise a meeting to discuss drainage issues throughout the parish and to invite a representative from United Utilities to speak at the meeting.** |
| 20621 | Speed Activated Device West End of Burgh – It was agreed to contact Swarco and ask if the device could be installed where the playground sign is just before the allotments.  A discussion took place regarding people parking their vehicles on the pavement, causing people to have to walk on the road. Cllr McKerrell agreed to contact PCSO Graham Kirkpatrick and ask for his advice. |
| 20622 | Grants - BBSSRA is waiting for confirmation in writing from Waste Management that they will allocate funding for the project to solve the drainage problem on the Playing Field. It was agreed that the £1000 will be released to BBSSRA as soon as they confirm in writing that they have obtained the appropriate permissions from Historic England and Carlisle City Council Planning Department. Grant applications to be added to the next agenda to consider all applications received. |
| 20623 | Replacement Bus Shelter Burgh by Sands -The insurance company have agreed to pay £4000.00 into the Parish Council bank account towards the most competitive quote received from Mortons which was £4250 to repair the bus shelter. Clerk has informed Mortons they can go ahead and they have confirmed the lead time is currently February or March 2021. Clerk to chase up David Holiday to find out how they are progressing with the repairs to their wall. |
| 20624 | Play Areas – Cllr Ghey reported that the climbing frame is damaged again and needs to be repaired. It was agreed that the play area should be closed until the equipment can be repaired to ensure the safety of children. Cllr Ditch suggested to arrange for the damaged equipment to be removed from the park until the S106 fund is allocated. Cllr McKerrell agreed to check with Chris Hardman that Carlisle City Council are aware that the S106 fund is to be used for play area equipment. Cllr Ditch reminded the Cllrs that the risk assessment forms need to be completed. Clerk to send a copy of inspection reports to all Cllrs. |
| 20625 | Highways – Clerk to contact CCCllr Allison for an update on Highways issues to include Flooding, 30mph repeater signs and Blocked drains in Parish. |
| 20626 | Signposts – Clerk to contact David Gosling to clean and maintain signpost throughout the parish. |
| 20627 | S106 Funding – As discussed above Cllr McKerrell to enquire on behalf of the parish council as to when the fund will be allocated. |
| 20628 | Allotments – A discussion took place regarding raising the tenancy fee per plot holder as the parish council are carrying out increasing maintenance on the allotments. Clrr McKerrell to find out how much other allotments charge for allotment rents. |
| 20629 | Items for next Agenda: - Grant applications, Play area equipment. |
| 20630 | Date and Venue for the next Meeting – To be arranged for 7.00pm on Monday 19th or Saturday 17th at 9.30am. October meeting to be held on Zoom. Clerk to enquire with Burgh Parish Hall when they are opening for subsequent meetings.   |  |  | | --- | --- | |  | . |   **Meeting closed at 11.32** |