**BURGH BY SANDS PARISH COUNCIL**

Minutes of Burgh by Sands Parish Council held on

Saturday 4th January 2020 in Burgh by Sands Village Hall at 9.30 am

Present: Cllr V Sealby (Chair), Cllrs P Ditch, M Hairsine, D Metcalfe, J Norman and A Taylor, CCCllr T Allison and District Cllr A McKerrell, Clerk Isobel Elsdon.

|  |  |
| --- | --- |
| 20538 | Apologies – Apologies received from District Cllr J Collier and Cllrs V Ferriby, J Ghey, L Kelton, J Sturman. |
| 20539 | Authorisation for the Chairman to sign the minutes of the last meeting. The following minutes of meetings were signed as a true record. Full Council Meeting 29.10.19, Planning Committee 28.11.19, Finance Committee 28.11.19. |
| 20540 | Chairman’s Announcements: Cllr Sealby asked for financial matters, items 12,13, 14 and 15 from agenda to be moved to follow item 6 as Cllr Ditch needs to leave meeting early and reminded everyone to only speak one at a time as it is difficult to hear what people are saying. All agreed. |
| 20541 | Declarations of Interest – There were no declarations of interest. |
| 20542 | Approval of Budget for 2020/21 -The budget for 2020/21 was approved by all Cllrs. |
| 20543 | Approval of Parish Precept for 2020/21. All Cllrs approved the Parish Precept to be raised by 3% to £16860. |
| 20544 | Reports from the Parish Clerk and RFO Financial Report and Risk Assessment, Cheques to be signed. See page 3, these were agreed by Cllrs. |
| 20545 | Allotments Lease -Clerk confirmed the allotments lease expires on 4th October 2020. Cllr Sealby to contact Mrs Read the field owner to ask her if she will renew the lease. |
| 20546 | Last cut of the season for Rifle Range and Tattie Pot Lonnins – It was agreed to accept Solway Gardens and Landscape’s quote and Clerk to arrange for the work to be carried out. |
| 20547 | Grass and Hedge Cutting Tenders – Two tenders were received and considered. It was agreed to accept Solway Gardens and Landscapes quote as most competitive. |
| 20548 | Proposed Play Area on Village Green in Thurstonfield. – As there are a lot of safety concerns regarding a play area on the village green it was agreed the way forward would be to tidy up the area, replace the noticeboard and put a bench on the green. Cllr Mckerrell and Cllr Collier to allocate £500 from their ward budgets as a contribution towards the cost of a memorial bench and planters. |
| 20549 | Adjournment for Public Participation and Reports from CCCllrs, T Allison, A McKerrell  Adjourned for public participation at 10.00am–10.30am. Cllr Ditch left the meeting. One member of the public was present to comment on Appn Ref: 19/0389  Cllr Allison reported on the following:   * The New sign at Moorhouse - this has now been passed on the correct person for action. * Flooding in Thurstonfield – this is still ongoing and talks are taking place between the owner of the field and the land agent to resolve the matter. The County Council have stipulated that public money cannot be spent on private property and farmers must take measures to prevent flooding onto highways. * The Road between Burgh and Moorhouse is scheduled to be carried out as a major project. Clerk to email Mark Wilson asking him to confirm when the work is likely to be carried out.   Cllr Hairsine reported that part of the lonnin to the rifle range, before the waterworks, is subsiding and going into the Beck. Looks as if passing vehicles are part of the problem as a metal guard has been pushed over. Cllr Allison to check this.  Cllr Sealby reported that the railings on Boustead Hill need replaced as dangerous and part of a low bridge wall as you enter the village is down. There needs to be some repairs done to a long depression just past the Bus Shelter on the road leading to the village. Cllr Allison to check.  The ditch between gate East of Wormanby Farm and the bottom of Monkhill 30mph sign needs to be cleaned out so that water from the high ground will run into the Beck and so prevent flooding, erosion and potholes on the road. This has been done before by Highways before. Cllr Allison to check.  Cllr Taylor reported that a car crashed and knocked down part of the wall over some water on the double bend on the B5307, the Carlisle side of Moorhouse. Cllr Allison to check.  Member of the public commented on Appn Ref: 19/0389 and expressed concerns that the stable barn is not included in the plans and would like to know what plans are proposed for this building. |
| 20550 | Planning Applications, Decisions, Enforcement & Correspondence up to 04.01.20   1. **Proposal**: Erection of Replacement Greenhouse and Replacement Conservatory with Orangery; Replacement of 3no First Floor Windows above Orangery and alterations to 2no Windows adjacent Orangery with Patio doors (LBC) (Revised Application) **Location**: Longburgh House Longburgh, Burgh by Sands CA5 6AF **Ref: 19/0894 - No Comments** 2. **Proposal**: Single Storey Extension And Internal Alterations To Provide Additional Dining Area; Formation Of Additional Car Parking To Rear **Location**: The Royal Oak Inn, Moorhouse, Carlisle, CA5 6EZ **Appn Ref: 19/0897 - No Comments** 3. **Proposal**: Erection Of 3no. Bungalows **Location**: Land at Buck Bottom Farm, Burgh by Sands, Carlisle CA5 6AN **Appn Ref: 19/0389**   **The Parish Council made the following objections:**   * **Need to clarify whether the stable barn is included in the plans and if not what plans are proposed for it.** * **Concerns about the already overloaded drainage system and would expect alternative option for the foul water drainage to be explored.** * **Need for bin collection point within the site not visible to the road.** * **Need for traffic calming or lower speed limit for stretch from crossroads to village hall because of access and exit from the site.** * **Need for the design of the bungalows being adjacent to listed building to be sympathetic to the local vernacular design.** * **Burgh by Sands Parish Council request a site visit.**  1. **Proposal**: Reduce Height Of Holly Bush In Burgh By Sands Conservation Area **Location**: Stonewath, Burgh by Sands, Carlisle, CA5 6BT **Appn Ref: 19/0077/S21**   **No Comments** |
| 20551 | Reporting of Highway, Drainage and Fly Tipping matters in the Parish – It was agreed Clerk to keep a register with reference numbers of everything reported. |
| 20552 | Play areas, Amberfield – Clerk to place order for work to be carried out with Wicksteed Leisure Ltd. Cllr Ghey has offered to clean and tidy up the play area in Amberfield. |
| 20553 | Adoption of BT Phonebox – Thurstonfield. Cllrs agreed to adopt the phonebox. Clerk to start the process of adoption so defibrillator can be installed. |
| 20554 | Items for next Agenda |
| 20555 | Date and Venue for the next Meeting – The next full council meeting to be held on Saturday 7th March 2020 at 9.30am in Burgh by Sands Village Hall. The next Finance and Planning Committee meetings to be held on Saturday 1st February in Burgh Village Hall at 9.30am and 10.00am respectively. |

**Meeting closed at 11.15am**

**Parish Council Financial Report**

**Meeting date 4th January 2020**

**The following payments have been made after they were approved at the Parish Council finance committee meeting held on 28.11.19**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **I Elsdon** | **Salary** | **£345.00** |  |  |  |  |  |  |
| **I Elsdon** | **Expenses** | **£ 55.99** |  |  |  |  |  |  |
| **Mrs Read** | **Allotment Field hire** | **£150.00** |  |  |  |  |  |  |
| **Rocket Sites Ltd** | **Cloud host and Domain** | **£114.00** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |

**Payments made since last meeting.**

|  |  |  |
| --- | --- | --- |
| **None** |  |  |

**The following requests for payment have been received or are pending:**

|  |  |  |
| --- | --- | --- |
| **RBL** | **Poppy Appeal** | **£ 20.00** |
| **I Elsdon** | **Salary** | **£345.00** |
| **I Elsdon** | **Expenses** | **£ 85.99** |
|  |  |  |

Next agenda defibrillators and training