**BURGH BY SANDS PARISH COUNCIL**

**Parish Clerk & RFO: Mrs I Elsdon, Beech House, Grinsdale, Carlisle, CA5 6DS**

**Tel 01228 522540** **clerk@burghbysandsparishcouncil.co.uk**

**Minutes of Meeting of Burgh by Sands Parish Council FINANCE COMMITTEE held on**

**Thursday 3rd October 2019 in Burgh by Sands Village Hall at 7.35 pm**

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| Present: Cllr P Ditch (Chair) Cllrs V Ferriby, M Hairsine, A Taylor and V Sealby |
| Apologies – Apologies received from Cllr D MetcalfeChairman's Announcements* Signing of minutes from 10.09.19 has been deferred until next full council meeting on 29th October 2019.
* Very sad news has been received that Barry Colville of Colvilles Grounds Maintenance has passed away in his sleep. CGM will resume trading and ask us to bear with them at this sad time. Clerk to send condolences from the Parish Council
* Grant applications to be added to next agenda. New form to be devised.
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| Declaration of interests – There were no declarations of interest declared. |
| Public Participation – There were no members of the public present. |
| Correspondence - NALC Model Financial Regulations 2019 - Clerk to adapt and email to Cllr Ditch. Approval to be sought at next full council meeting on 29th October 2019.  |
| Payments Schedule – The following payments were approved by the Council |
| Mrs I Elsdon Salary £345.00Burgh by Sands Public Hall Hire £ 30.00CGM Colvilles £245.76Graeme Dixon Joinery £395.00Borderloos £136.28Mrs I Elsdon (Expenses) £ 55.99Accounts: Bank reconciliation, Income and Expenditure reports, Funds available and risk assessment were checked and agreed. |
| Amendment of signatories on Parish Council Bank Accounts with the Cumberland Building Society it was agreed to add Cllrs Ferriby and Metcalfe to the list of signatories and to remove Mr Stonebridge as a signatory. Forms to be signed at the next full council meeting on 29th October 2019. |
| Items for the next agenda to be advised to the clerk 7 days in advance |
| Date and venue of next meetingMeeting closed at 8.05 |