**BURGH BY SANDS PARISH COUNCIL**

Minutes of Burgh by Sands Parish Council held on

Tuesday 29th October 2019 in Burgh by Sands Village Hall at 7.30 pm

Present: P Ditch (Chair), Cllrs V Ferriby, J Ghey, M Hairsine, L Kelton, D Metcalfe,

J Norman, V Sealby and A Taylor. CCCllrs T Allison and A McKerrell, Clerk Isobel Elsdon.

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| 19521 | Apologies – Apologies received from District Cllr J Collier and Cllr J Sturman. |
| 19522 | Authorisation for the Chairman to sign the minutes of the last meeting. The following minutes of meetings were signed as a true record.Full Council Meeting 03.09.19Planning Committee 03.08.19 and 03.10.19Finance Committee 10.08.19 and 03.10.19 |
| 19523 | Chairman’s Announcements: Cllr Ditch gave sad news that Barry Colville has passed away and CGM Grounds Maintenance have decided to cease trading.  |
| 19524 | Declarations of Interest – Cllr Ditch declared an interest in item 10 of agenda - grant applications. |
| 19525 | Adjournment for Public Participation and Reports from CCCllrs, T Allison, J Collier, A McKerrell 7.40 – 7.47CCCllr McKerrell reported that she has met with Amanda Pattinson of Thurstonfield and Paul Taylor of Kompan to discuss playground equipment for a small park area in Thurstonfield. A plan and costings have been drawn up by Kompan. Mrs McKerrell is continuing to explore what funding is available for this project and also for equipment for the village green in Burgh. Mrs McKerrell has checked who owns the land and it has been confirmed it is common land and it can be fenced, but the area cannot be enclosed completely therefore Kompan have factored this into the plan. CCCllr Allison has met with the owner of Marsh House in Burgh by Sands who is amenable to the development/restoration of the property. Mr Allison to pursue this by consulting with the neighbours and obtaining guidelines from Planning department.Flooding in Thurstonfield is still an ongoing issue, Mr Allison is liaising with land agent to agree an affordable solution. It was agreed that the Parish Council and the three district Cllrs contribute towards the cost. Site visits have been carried out with Mark Wilson at Thurstonfield, Mr Wilson is to write a letter to landowner.  |
| 19526 | Planning procedures to follow at meetings – 7.47 to 9.00pm Chris Hardman, Development Manager from Carlisle City Council gave a talk about planning procedures. |
| 19527 | Report from the Parish Clerk and RFO Financial Report and Risk Assessment The Clerk passed on thanks to Burgh Parish Council from Beaumont Parish Council regarding support towards the play scheme which has been a huge success. An enquiry has been made for the last ½ allotment plot.See page 3 re cheques to be signed, these were agreed by Cllrs. |
| 19528 | Planning Applications, Decisions, Enforcement & Correspondence up to 29.10.19**Notification of Decision**1. **Proposal:** Erection Of 9no. Dwellings (Reserved Matters Pursuant To Outline Application 16/0387) **Location**: Land at field 3486, Monkhill Road, Moorhouse, Carlisle **Appn Ref: 19/0535 – Permission granted**
2. **Proposal**: Repairs To Barn Roof, Gutter And Associated Lintel Repairs & Repointing; Helifix Tiles To North East House Gable & Barn (LBC) **Location**: Longburgh House, Longburgh, Burgh by Sands, Carlisle, CA5 6AF **Appn Ref: 19/0730 -permission granted**
3. **Propsal:** Erection of Detached Garage. **Location:** Tatie Pot House**,** North End, Burgh by Sands, CA5 6BD **Appn Ref: 19/0717** Permission granted

**Consultation On Planning Submission****Proposal:** Display Of 2no. Non Illuminated Post Mounted Signage Panels And 2no. Flag Poles **Location:** Land Adjacent To King Edwards Fauld, Burgh By Sands, Carlisle, CA5 6AR **Appn Ref: 19/0692 –** Revised Plan To submit comments again objecting to the 2 flagpoles.**Planning Applications**1. **Proposal:** Erection Of Single Storey Side Extension To Provide En-Suite Bedroom And Sun Room **Location**: Green Trees, Boustead Hill, Burgh by Sands, Carlisle, CA5 6AA **Appn Ref: 19/0593 –** No Comments

**CA13/28 – Application to correct non-registration or mistaken registration****CL40 – Commemoration Site, West End, Burgh by Sands -** No Comments |
| 19529 | Councillors’ Reports: - Cllr Norman reminded Mr Allison about obtaining a sign for Moorhouse. |
| 19530 | Grant applications – Cllr Ditch left the room and Cllr Sealby took the chair for this item. All Cllrs agreed to award BBS Parochial Church Council £700 towards the cost of maintaining the church grounds and £380.00 towards the production of the parish magazine. £65 was awarded to BBS Sports and Recreation Association towards the cleaning of the public bin on the Village Green. -  |
| 19531 | Amendment of signatories on Parish Council Bank Accounts with the Cumberland Building Society - It was agreed to amend the signatories on the Bank Accounts with the Cumberland Building Society. The following people are to be named as signatories:Cllr Ditch, Cllr Taylor, Cllr Norman, Cllr Kelton, Cllr Metcalfe, Cllr Ferriby and Cllr Hairsine and Mrs I Elsdon (RFO). Mr J Stonebridge to be removed from list of signatories.  |
| 19532 | Play areas, Amberfield – Cllr Ghey offered to clean and tidy up the play area in Amberfield.  |
| 19533 | Street furniture – defer to next meeting |
| 19534 | Adoption of BT Phonebox – Thurstonfield clerk to provide further information.  |
| 19535 | NALC Model Financial Regulations 2019 – It was agreed to adopt the adapted template.  |
| 19536 | Items for next Agenda – Street Furniture, Play areas, Adoption of BT Phonebox in Thurstonfield. |
| 19537 | Date and Venue for the next Meeting – The next full council meeting to be held on Saturday 4th January 2020 at 9.30am in Burgh by Sands Village Hall. The finance and planning committees are to meet on Thursday 28th November 2019 at 7pm and 7.30pm respectively.  |

**Meeting closed pm 9.50pm**

**Parish Council Financial Report**

**Meeting date 29th October 2019**

**The following payments have been made after they were approved at the Parish Council finance committee meeting held on 03.10.19**

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| **I Elsdon**  | **Salary** | **£345.00** |  |  |  |  |  |  |
| **Burgh Public Hall** | **Hall Hire** | **£ 30.00** |  |  |  |  |  |  |
| **CGM Colvilles** | **Grass Cutting** | **£245.76** |  |  |  |  |  |  |
| **Graeme Dixon Joinery** | **Bus Shelter**  | **£395.00** |  |  |  |  |  |  |
| **I Elsdon** | **Expenses** | **£ 55.99** |  |  |  |  |  |  |
| **Borderloos** | **Sep Hire** | **£136.28** |  |  |  |  |  |  |

**Payments made since last meeting.**

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| **None** |  |  |

**The following requests for payment have been received or are pending:**

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| **I Elsdon**  | **Salary** | **£345.00** |
| **I Elsdon** | **Expenses** | **£ 64.59** |
| **CGM Colvilles** | **Grass Cutting** | **£245.52** |
| **Borderloos** | **Oct Hire** | **£113.23** |
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