

Burgh by Sands Parish Council

Minutes of the Finance and Personnel Committee meeting held on Saturday 10th August 2019 in Burgh by Sands Village Hall at 9.30 am.

Present: Councillors P Ditch, A Taylor, V Ferriby and V Sealby.

- FP1. Chairman. Councillor Ditch was unanimously appointed Chairman of the committee. Proposed by Councillor Taylor and seconded by Councillor Ferriby.
- FP2. Apologies – Apologies were received from Councillor D Metcalfe and Clerk Isobel Elsdon.
- FP3. Approval of Minutes. - First meeting. No previous Minutes to be signed.
- FP4. Chairman's Announcements. - The chairman welcomed everyone to this inaugural meeting of this Finance and Personnel Committee. Forms to amend the signatories on the Council Bank Account were available but the Chairman felt these should be considered by the full council at their next meeting. Agreed unanimously.
- FP5. Declaration of Interests. There were no declarations of interest.
- FP6. Public Participation. No members of the public were in attendance.
- FP7. Correspondence. Revised NALC Model Financial Regulations have been received online. These are to be reviewed by committee members with a decision on adoption to be made at the next committee meeting.
- FP8. Payments Schedule. The following requests for payment were considered and approved.
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| Clerk Salary | £345.00 |
| Clerk Expenses | £68.71 |
| Borderloos | £140.83 |
| Wicksteed Leisure | £144.00 |
| CGM Colvilles | £1228.00 |
- It was agreed that the committee would look at the level of clerk's expenses incurred by the the council in order to consider the level of the contribution made by Beaumont Parish Council.
- FP9. Accounts. The Income and Expenditure reports, the Funds available/Risk Assessment report were provided and examined by the committee.
- FP10. Community Grants. No grant applications were received. A modified grant application form and guidance notes have been received from CALC. This will be examined by the committee with a view to being considered for adoption at a future meeting.
- FP11. Items for the next meeting. No items were raised at the meeting. Should any items arise they will be passed to the clerk to be put on the next agenda.
- FP12. Date and venue for the next meeting. The next meeting is to be held on Saturday 7th September 2019 at 9.30 am in Burgh by Sands Village Hall.

The meeting closed at 9.58 am.