**BURGH BY SANDS PARISH COUNCIL**

Minutes of the Meeting of Burgh by Sands Parish Council held on

Saturday 9th March 2019 in Burgh by Sands Village Hall at 9.30 pm

Present: Chairman J Stonebridge, Cllrs P Ditch, V Ferriby, M Hairsine, D Metcalfe, J Norman, V Sealby, CCCllrs T Allison and J Collier, Clerk Isobel Elsdon

In attendance Mrs J Ghey

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| 19398 | Apologies received from Cllrs L Kelton and A Taylor. |
| 19399 | The Minutes of 05.02.19 were authorised as a true record. |
| 19400 | Chairman’s Announcements: Cllr Stonebridge reminded the Cllrs about the elections and encouraged everyone to complete the nomination papers. |
| 19401 | Declarations of interest: - No declarations of interest received. |
| 19402 | Adjournment for Public Participation 9:35 to 10.10 - Three members of the public present.  The members of the public brought to the attention of the Parish Council the current state of Marsh House in Burgh by Sands. They asked for the Parish Council to take action to address the problem as the property is deteriorating and photographs of the property were distributed which substantiate this. It has been vacant for some time and is in a state of disrepair with overgrown shrubs growing inside the property and slates hanging off the roof are dangerous. As it is an old building with historical interest it was discussed whether it is possible to apply to have it ‘spot listed’. The Parish Council to asked to establish what the plans/objectives of the current owners are and whether council tax is being paid and is so by whom. CCCllrs Allison and Collier took details and agreed to pass on these concerns and photographs onto the Enforcement Officer for action and to investigate whether a Dangerous Structure Notice could be applied to the property. Cllr Stonebridge to write a letter to the Council expressing the concerns of the Parish Council and residents. |
| 19403 | Reports from the Parish Clerk – There is a national campaign ‘Great Britain Spring Clean’ taking place between 22nd March and 23rd April. It was agreed the Parish Council would carry out 3 litter picking events in Thurstonfield, Moorhouse and Burgh to take place on 3 consecutive Tuesday evenings in April. Clerk to put advert in parish magazine and to contact Lisa Heathcote at Carlisle Council to request hire of litter picking equipment.  RFO Financial Report and Risk Assessment - Cheques to be signed, see page 3 |
| 19404 | Planning Applications, Decisions, Enforcement & Correspondence up to 05.02.19  **Notification of Amended Details/Further Information**  **Proposal:** Erection of 2no Single Storey Orangeries **Location:** Burgh House, Burgh by Sands **Appn Ref 18/0851** No Comments  **Proposal:** Erection of 2no Single Storey Orangeries **Location:** Burgh House, Burgh by Sands **Appn Ref 18/0852** No Comments  **Decisions:**  **Proposal**: Erection Of 1no. Dwelling (Outline) **Location**: Land to the rear of Croft House, Thurstonfield, Carlisle, CA5 6HE **Appn Ref: 18/1020** Permission Granted  **Proposal:** Removal Of 1no. Beech Tree **Location:** 6 Beech Croft, Burgh by Sands, Carlisle, CA5 6AU **Appn Ref: 19/0006/S211**- Permission granted.  **Proposal:** Crown lift 1no Ash Tree, Crown reduce Willow tree **Location:** Ashtree Square, Burgh by Sands, A**ppn Ref: 19/0067/S211**- Permission granted  **Applications:**  **Proposal**: Erection Of Single Storey Rear Kitchen Extension **Location**: 5 Monkhill Road, Moorhouse, Carlisle, CA5 6ER **Appn Ref: 19/0144** No Comments |
| 19405 | Councillors’ Reports There were no reports. |
| 19406 | Co-option of New Councillor – It was unanimously agreed to co-opt Mrs J Ghey to the Parish Council, this was proposed by Cllr Norman and seconded by Cllr Metcalfe. |
| 19407 | Election 2019 nomination papers were distributed and completed. |
| 19408 | Thurstonfield VAS Post – An ongoing concern has been raised with County Councillor Allison regarding speeding at Thurstonfield. A second post has been installed near the telephone box so that the existing speed activated device (SAD) can be moved periodically between locations and operated in either direction. This introduces a degree of unpredictability to motorists and has been successful in Dalston village. Mr Allison was asked to check if there are 30mph repeaters on this stretch of the road. |
| 19409 | Thurstonfield Flooding – Mr Allison has contacted the land agent regarding progress on the relocation of the gate in the lane to alleviate the flooding issue. Following a site visit with a contractor he has emailed the land agent with their proposals. If approved he will get a quote for the work and take it jointly forward with the parish council. |
| 19410 | New Partnership Agreements – Clerk sent information by email to Cllrs regarding New Partnership Agreements with Carlisle Council. |
| 19411 | Burgh SID – Clerk has obtained utility stats from Electricity North West and Northern Gas and passed onto Swarco, who have given a provisional date of 4th April to install the device. |
| 19412 | Allotments update – The last ½ plot has now been taken up. £240.00 has been collected in rents, £120.00 is outstanding. |
| 19413 | Sustrans – AONB - Sustrans are working on a project on Hadrian’s cycleway and have contacted the Clerk offering to install an interpretation panel with local information and points of interest in Burgh by Sands. It was agreed Clerk contact Sustrans and suggest the West End of Burgh near Seat in front of West End House. |
| 19414 | Clerk Induction - Clerk is booked on Induction course as this was cancelled when previously booked. Dates are 4th and 11th April. It was agreed that the cost of the course and travel to Penrith is to be shared with Beaumont Parish Council. |
| 19415 | Light Pollution – It was brought to the attention of the Council that bright LED lights from the village public house shine on nearby properties. Discussed possible danger to motorists, agreed it is not a highways issue. Clerk to ask City Council for their Dark Skies policy. |
| 19416 | Finance and Personnel Committee – Cllr Sealby is researching different models to add to next agenda to agree preferred model. |
| 19417 | Solway Aviation Museum Invitation. Clrrs Hairsine, Mecalfe and Sealby and clerk to attend anytime between 2pm to 8.30pm. |
| 19418 | Items for the next Agenda: Finance and Personnel Committee |
| 19419 | Date and Venue for the next Meeting – Next meeting to be held on Tuesday 2nd April 2019 at 7.30pm in Thurstonfield Chapel. |

**Parish Council Financial Report**

**Meeting date 09th March 2019**

**The following payments have been made after they were approved at the Parish Council meeting held on 05.02. 2019.**

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| **I Elsdon** | **Salary** | **£324.00** |
| **I Elsdon** | **Expenses** | **£ 58.80** |
| **Burgh by Sands Public Hall** | **Hire of Hall** | **£ 30.00** |
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**Payments made since last meeting.**

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| **None** |  |  |

**The following requests for payment have been received or are pending:**

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| **I Elsdon** | **Salary** | **£324.00** |
| **I Elsdon** | **Expenses** | **£ 82.35** |