**BURGH BY SANDS PARISH COUNCIL**

Minutes of the Meeting of Burgh by Sands Parish Council held on

Saturday 5th January 2019 in Burgh by Sands Village Hall at 9.30am

Present: Chairman J Stonebridge, Vice Chairman A Taylor, V Ferriby, L Kelton, J Norman, V Sealby, CCCllrs T Allison and J Collier, Clerk Isobel Elsdon

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| 19368 | Apologies received from Cllr P Ditch and L Kelton |
| 19369 | The Minutes of 04.12.18 were authorised as a true record. |
| 19370 | Chairman’s Announcements: Cllr Stonebridge welcomed everyone and wished them a Happy New Year. There were no other announcements. |
| 19371 | Declarations of interest: - No declarations of interest received. |
| 19372 | Adjournment for Public Participation and reports from CCCllrs TA and JC 9.37am to 9.45am  No members of the public present.  The following concerns were raised:   * Many dog owners are allowing their dogs to foul on Burgh village green. Notices are displayed but these are being ignored. Concerns are that if dogs are banned from village green it will push the problem onto the footpaths. * Parking outside the Greyhound Public House is a problem when there is an event on as cars block the footpath and pedestrians must walk on the road. Mr Collier and Allison to investigate. * Complaints have been received about large fires at the Rifle Range. Cllr Ferriby to email photographs to Mr Collier. * CCCllr Allison reported there is funding to apply for and it was suggested to apply for a grant to fund a Speed Activated Device for the West End of Burgh. |
| 19373 | Reports from the Parish Clerk   * A Grant for £1469.00 has been received from Cumbria County Council. * There is to be a road closure on C2042 at Boustead Hill. Mr Allison to obtain confirmation that the road on each side of the cattle grid belongs to the City Council. * HMRC have cancelled the penalty fees for late submission of PAYE return. A credit of £100 is being held by HMRC. * Carlisle Flood Risk Management Meeting is being held on 23rd January at Brunton Park. * Calc Newletter was distributed by email to Cllrs. – Election day is 2nd May 2019 and the date when Cllrs take office is 7th May. * Buckingham Palace Garden party is being on 21st May 2019 and Cumbria County Council have been allocated 4 places. It was agreed to Cllr Sealby to be nominated. * Information from Cumbria County Council re Suicide Alertness Training was distributed.   RFO Financial Report and Risk Assessment - Cheques to be signed, see page 3 |
| 19374 | Planning Applications, Decisions, Enforcement & Correspondence up to 05.01.19  **Decisions:-**   1. **Proposal:**Erection Of Single Storey Rear Extension To Provide Extended Living/Dining Room **Location:**West View, Thurstonfield **Appn Ref: 18/0981 -**Permission granted. 2. **Proposal**: Erection Of Garage And Garden Store Location: Moorhouse Hall, Moorhouse, **Appn Ref: 18/0965** -Permission granted 3. **Proposal:** Erection Of Garage And Garden Store (LBC) **Location:** Moorhouse Hall, Moorhouse, **Appn Ref: 18/0966** – Permission Granted   **Applications**   1. **Proposal**: Erection Of 24no. Dwellings And Associated Infrastructure **Location**: Land Adjacent To King Edwards Fauld, Burgh By Sands, CA5 6AR **Appn Ref: 18/1088** –CCCllr Allison to contact Graeme Innes to propose he recommends a S106 agreement for parking and possibly a walk to school route. Cllrs agreed to meet on 12th January to look at plans and a community meeting to be arranged for 29th January to give parishioners the opportunity to look at plans and raise any issues. 2. **Proposal**: Erection Of 1no. Dwelling (Outline) **Location**: Land to the rear of CrofHouse, Thurstonfield, Carlisle CA5 6HE **Appn Ref: 18/1020** – The Parish Council agreed they would like their comments to remain as submitted. 3. **Proposal**: Removal Of 2no. Trees In Rear Garden **Location**: Stanthwaite, Burgh by Sands, Carlisle, CA5 6AW **Appn Ref: 18/0066/S211 –** No objections raised. 4. **Proposal**: Works To 2no. Beech Trees In Longburgh Conservation Area **Location**: Longburgh Cottage, Longburgh, Burgh by Sands, Carlisle, CA5 6AF **Appn Ref: 18/0068/S211** – No objections raised. |
| 19375 | Councillors’ Reports – Cllr Hairsine and Sealby attended Dementia Awareness Workshop. |
| 19376 | Holy Well Wood Footpath – David Gibson has responded to say he thinks it looks to be an attempt at repairing the route for the private vehicle usage. |
| 19377 | Footpath past the United Utilities Water Treatment path which leads to the marsh. Clerk to chase up as no response has been received from David Gibson. |
| 19378 | Burgh SID – CCCllr Allison confirmed that Abigail Dodds from Cumbria County Council will be able to provide the Parish Council with a map showing the location of the utilities. Clerk to provide her with a clear description of the location where the device is to be fitted. |
| 19379 | Thurstonfield VAS Post – this has now been resolved. |
| 19380 | New Sign at Moorhouse – CCCllr Allison to investigate. |
| 19381 | Allotments – Clerk produced up to date revenue statement. When allotment rents have been received for this year, there will be a slight deficit of approximately £60.00. |
| 19382 | Flooding at Thurstonfield – CCCllr Allison reported on progress regarding solving the issues with the field to address the flooding in Thurstonfield as a matter of urgency. Mr Allison has been in contact with Ian Wood of Mitchell’s Auction Company Ltd who has carried out similar projects. They have discussed relocating the gate further up the lane and replacing the gate opening with a raised verge to create a small bunded area in the bottom corner of the field to allow a degree of settlement and drainage. Mr Allison proposed that the existing gate and possibly the posts could be reused and suggested building the new entrance with sub base and coarse grade gravel to minimise the mud being transported into the lane. The cost of this work would be approximately £500 and it was agreed the parish council would contribute to this cost and Mr Allison will aim to secure a grant to match the parish council’s contribution. On completion of this work, Mr Allison would press Highways to repair/resurface part of the lane. |
| 19383 | Planning Committtee – Cllr Sealby distributed terms of reference for Planning Committee. Cllr Taylor proposed to approve the terms of reference, this was seconded by Cllr Metcalfe, it was agreed unanimously to accept the proposed terms of reference. |
| 19384 | Pond on the Hill - Cllr Norman to obtain prices to solve the issues with the pond on the hill. |
| 19385 | Items for the next Agenda – Flooding in Thurstonfield, Proposed housing development in Burgh, Burgh SID. |
| 19386 | Date and Venue for the next Meeting. The next meeting is to be held on Tuesday 5th February 2019 in Burgh by Sands Village Hall at 7.30pm. |

**Parish Council Financial Report**

**Meeting date 05th January 2019**

**The following payments have been made after they were approved at the Parish Council meeting held on 04.12. 2018.**

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| **I Elsdon** | **Salary** | **£ 648.00** |  |  |  |
| **Thurstonfield Church** | **Hire of Hall** | **£ 30.00** |  |  |  |
| **Graeme Dixon Joinery** | **Repair to Bus shelter** | **£ 175.00** |  |  |  |
| **At Home PC** | **Office Software Renewal** | **£ 35.00** |  |  |  |
| **Rocket Sites Ltd** | **Cloud host and Domain** | **£ 114.00** |  |  |  |
| **Border Offset Printers** | **How are we doing leaflets** | **£ 38.00** |  |  |  |
| **I Elsdon** | **Expenses** | **£ 46.99** |  |  |  |
| **J H Norman** | **Fence repairs to Pond on Hill** | **£ 165.65** |  |  |  |

**Payments made since last meeting.**

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| **None** |  |  |

**The following requests for payment have been received or are .**

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| **I Elsdon** | **Salary** | **£324.00** |
| **J E Read** | **Allotment field rent** | **£150.00** |
| **Notice-It Ltd** | **Notice board (Moorhouse)** | **£995.00** |
| **I Elsdon** | **Expenses** | **£ 96.23** |
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