**BURGH BY SANDS PARISH COUNCIL**

Minutes of the Meeting of Burgh by Sands Parish Council

Monday 6th August 2018 in Burgh by Sands Village Hall at 7.30pm -

Present: Chairman J Stonebridge, Vice Chairman A Taylor, Cllrs P Ditch, G Ferguson, V Ferriby, M Hairsine, L Kelton, D Metcalfe, V Sealby, CClrs J Collier, T Allison, Clerk Isobel Elsdon

|  |  |
| --- | --- |
| 18269 | Apologies received from Cllr J Norman. |
| 18270 | The Minutes of 07.07.18 were authorised as a true record. |
| 18271 | Chairman’s Announcements: Agenda item 7, Planning to be moved to item 6 as Cllr Collier needs to leave meeting early. |
| 18272 | Declarations of interest: Cllr Ditch declared interest in Planning Appn Ref 18/0519. |
| 18273 | Adjournment for Public Participation. 7.40 - 7.52 One member of public present. Cllr Collier confirmed Grant of £330 towards Moorhouse noticeboard has been processed. Cllr Allison has been investigating the flooding issue at Thurstonfield. The Parish Council agreed to fund the moving of gate in Farmer’s field in Thurstonfield depending on getting permission from farmer. Cllr Allison to find out who owns the land and make contact with them. Cllr Allison reported the moving of the speed device post at Thurstonfield is on the work programme. Clerk to email traffic management team to see if they can give a date. |
| 18274 | Planning Applications, Decisions, Enforcement & Correspondence up to 06.08.2018  Decisions  **Appn Ref:** 18/0018/TPO – Permission Granted, **Appn Ref:** 18/0296, Permission Granted, **Appn Ref:** 18/0101 – Permission granted, **Appn Ref:** 17/1012– Permission granted  **Appn Ref 18/0547** Permission granted.  Applications:  **Proposal**: Erection Of 1no. Dwelling **Location**: Land to rear of Orchard House, North End,  Burgh by Sands, Carlisle, CA5 6BD **Appn Ref** 18/0601 - The PC made the following  objections: 1 The proposed site is on the site of the Old Roman Fort. 2. The  proposed access via the Pack is not big enough for larger cars and vans including  emergency vehicles which presents a hazard for the occupants of the pack when  leaving their front doors. 3. There are no other buildings in that ‘building line’. Site  visit to be requested.  **Proposal**: Erection Of 1no. Dwelling Without Compliance With Condition 1 Imposed By Planning Permission 16/0938 To Allow For An Amended Site Plan And Erection Of Detached Garage **Location**: Land adj Hamilton House, Burgh by Sands, Carlisle, CA5 6AQ **Appn Ref**: 18/0519 - No objections raised.  **Proposal**: Discharge Of Condition 6 (Surface Water Drainage Scheme) Of Previously Approved Application 17/0493 **Location**: Solway Showjumps, Solway Barn Cottage, Longburgh, Carlisle, CA5 6AF **Appn Ref:** 18/0629 – PC strongly object to removal of Condition 6. JC to request site visit.  **Proposal:** Erection Of Workshop, Storage Building, Upgrade Of Existing Access Together With Use Of Land In Association With Show Jump Manufacturing Business Including The Private Use Of Land, Existing Stables And Arena By The Applicant Without Compliance With Condition 2 Imposed By Planning Permission 17/0493 To Allow For Revised Elevations, Floor Plans And Proposed Septic Tank **Location**: Solway Showjumps, Solway Barn Cottage, Longburgh, Carlisle, CA5 6AF **Appn Ref** 18/0628 - PC Strongly object. JC to request site visit.  **Proposal**: Erection Of Single Storey Rear Extension **Location**: 1 Amberfield, Burgh by Sands, Carlisle, CA5 6AS A**ppn Ref:** 18/0025/PDN - No Objections raised.  **Proposal**: Works To 1no. Elm Tree Subject To TPO no.208 **Location**: 4 Marsh House Gardens, Burgh by Sands, Carlisle, CA5 6AX **Appn Ref:** 18/0021/TPO - No objections raised. Cllr Collier left the meeting. |
| 18275 | Reports from the Parish Clerk  Parish Walk on 10th July was attended by Cllrs V Sealby and J Norman and Clerk. The fencing and gatepost at pond on the hill were inspected and an inspection of the field in Thurstonfield took place. Clerk to contact Cllr Norman to ask if he would give the PC a quote for repairing the fence and gatepost.  Grass cutting in Moorhouse. Contractor to check grass on plot of land opposite Moorhouse meeting house to ensure it is cut right up to the edges.  Community litter picks have been carried out, 6 bags collected in Moorhouse and 3 bags in Thurstonfield. Last one in Burgh at 7.00pm tomorrow night 7th August, meeting at Allotments at 7.00pm.  Wasps’ Nest – A wasps’ nest was reported next to Burgh play area. Carlisle City Council removed the nest.  GDPR: A notice has been received from CALC that all councils with a turnover of less than £25,000 MUST by law publish on website, draft minutes of all council meetings (inc committees) within one month of the meeting taking place, even it is still draft; minutes should be a record of decisions made and little else; Agendas must be published 3 clear days before each meeting, can include Saturdays but not Sundays and Public Holidays and not date of issue and date of meeting.  Data Protection Policy template provided by CALC has been adapted and is to be placed on parish website.  CPD –Cllrs V Sealby and M Hairsine agreed to attend the Planning for experienced members course on 19th September 2018, Clerk to book places.  RFO Financial Report and Risk Assessment,: Cheques to be signed, see page 3. |
| 18276 | Councillors’ Reports. – No reports were received. |
| 18277 | Grant Application. The PC agreed to award £450 to Burgh by Sands Village Hall Association, for a larger screen for film nights. |
| 18278 | Merchant Navy Day Flag. Cllr Ditch reported that a flag has been ordered at a cost of £28.00. |
| 18279 | Burgh play area. – An order has been placed for equipment repairs: Parts £645.18, Labour £540.00, total cost £1185.18.. |
| 18280 | Village Hall Storage Facility. Clerk to arrange a meeting with Village Hall Committee members and PC Cllrs to clarify storage agreement. |
| 18281 | Community consultation and parish plan. Clerk to prepare a draft of questions for the Parish consultation. |
| 18282 | Speed Activated Devices – A date was agreed for the last week in August for site inspection for device in Burgh. |
| 18283 | Allotments – inspection took place on Parish walk, there were no problems. |
| 18284 | Flooding at Thurstonfield -see Public Participation. |
| 18285 | Rubbish tipping on Moorhouse to Monkhill lonning – agreed Cllrs to regularly check the gate is locked. |
| 18286 | Flower troughs – Thanks were given to the following for the planting of flower troughs: Parishioners: Joe Bolton, Howard Ellis and Joe Sealby and Cllrs G Ferguson, L Kelton, J Norman and V Sealby. |
| 18287 | Items for the next Agenda – Community consultation and parish plan, Allotments, Thurstonfield flooding, Fence and gatepost at the Pond on the Hill, Speed Indicator Device at Burgh and Thurstonfield, Village Hall Storage. |
| 18288 | Date and Venue for the next meeting - Monday 10th September 2018 in Thursonfield Chapel at 7.30pm. |

**Parish Council Financial Report**

**Meeting date 6th August 2018**

**The following payments have been made after they were approved at the Parish Council meeting held on 07.07.2018.**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Mrs I Elsdon** | **Salary** | **£372.00** |  |  |  |  |  |  |
| **Mrs I Elsdon** | **Expense** | **£ 90.23** |  |  |  |  |  |  |
| **CALC** | **Training and Cllr guides** | **£335.00** |  |  |  |  |  |  |
| **CGM Colvilles Ground Main** | **Cut & Strim grass** | **£240.00** |  |  |  |  |  |  |
| **Wicksteed Leisure Ltd** | **Playground Inspections** | **£144.00** |  |  |  |  |  |  |
| **Rocket Sites Ltd** | **Website Development** | **£516.00** |  |  |  |  |  |  |
| **Mike Capstick** | **Bedding Plants** | **£ 82.60** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |

**Payments made since last meeting.**

|  |  |  |
| --- | --- | --- |
| **None** |  |  |

**The following requests for payment have been received or are pending.**

|  |  |  |
| --- | --- | --- |
| **Mrs I Elsdon** | **Salary** | **£ 324.00** |
| **Peter Farrier** | **Painting of Playground Fence** | **£1165.00** |
| **ICO** | **Registration** | **£ 40.00** |
| **Mrs I Elsdon** | **Expenses** | **£ 68.39** |
| **Beaumont Parish Council** | **Play Scheme Grant** | **£400.00** |
| **Village Hall Association** | **Grant for Screen for Film night** | **£450.00** |
|  |  |  |