**BURGH BY SANDS PARISH COUNCIL**

Minutes of the Meeting of Burgh by Sands Parish Council

Tuesday 5th December 2017 in Thurstonfield Chapel 19.30 to 21.05

Present: Chairman J Stonebridge, Vice Chairman A Taylor, CCCllrs J Collier, T Allison,

Cllrs V Ferriby, G Ferguson, M Hairsine, L Kelton, D Metcalfe, J Norman, RFO & Clerk Isobel Elsdon, Mrs V Sealby, 2 members of the public.

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| 17140 | Apologies from: Mr P Ditch |
| 17141 | The Minutes of 07.11.17 were authorised as a true record.\*\* |
| 17142 | Chairman’s Announcements: Item 12 to be moved to Item 7 at the request of CCCllr Collier. |
| 17143 | Adjournment for Public Participation \*\* 19.34 closed at 19.50  \*. Declarations of interest: None |
| 17144 | Reports from CCCllrs T Allison and J Collier\*\*  John Collier – Reported on continuing problem of burning plastic and rubber.  CCCllr Allison reported about the flooding issue at Thurstonfield and the problem of mud carried down from a lane above the area. CCCllr Allison has taken photographs of the area and sent them with a report to Senior Highways Manager. A discussion took place regarding roads being frozen and school bus could not get through. It was agreed photographs should be taken after the floods and whether the adopted road between Thurstonfield and Burgh could be tarmacked. Discussion took place regarding the clearing of gullies in Thurstonfield and problem with goats not kept in field. It was reported that drains in Moorhouse have now been been cleared.  The Parish Council agreed to support and fund the £1800 quoted for the relocation and connection of the existing County Council SID at Thurstonfield, to a new position at the green in the centre of the village.  This is an alternative to buying a new device.  It will allow the SID to be moved periodically should that be necessary. This is far less costly option than purchasing a new SID  Two members of the public expressed their concerns regarding the planning application for Dormer bungalow to be erected in the Land to the South of Fort House, Burgh by Sands, regarding the area of woodland that would be destroyed which provides a valuable habitat to many rare bird species. They agreed to email the Clerk their concerns so they can be fed back to the council. |
| 17145 | Co-option of parish councillors\*\* Applications have been received Mrs V Sealby and Mr P Ditch to become members of the Burgh by Sands Parish Council. Cllr Hairsine proposed they should be accepted and this was seconded by Cllr Ferguson, all were in favour. |
| 17145 | Planning Applications, Decisions, Enforcement & Correspondence up to 5.12.17\*\*  Decisions  17/0872, 17/0080/S211, 17/0858, 17/0943 – permission granted  Applications\*\*  Appn Ref 17/1010 Objections raised, Site visit to be requested |
| 17146 | Report from the Parish Clerk: Email received regarding Boustead Hill internet connection, it was agreed that they would need to contact their MP, John Stevenson for support.  Transparency Code Compliance update, Clerk to explore if we are eligible for a grant. Calc has arranged training sessions to be held in March to support parish councils comply with the GDPR. Clerk to book on Clerk induction training course which is taking place in January.  Report from the RFO: The Financial Report and Risk Assessment were circulated (see last  Page)\*\* |
| 17147 | Film Club Grant Money\*\* It was agreed that any remaining money should be used to support the film club over next few sessions. |
| 17148 | Precept\*\* Cllr Taylor proposed to raise the precept to £15,900 2.2% increase, seconded by Cllr Hairsine, all in favour.. |
| 17149 | Budget: The proposed budget was agreed |
| 17150 | Speed activated device and posts\*\*  This was covered in CCCllr Allison’s report. Letter to be sent from Clerk to CCClr Allison confirming PC’s support. |
| 17151 | Councillors’ Reports\*\*  Cllr Hairsine reported a dark grey replacement tile for 2 Ash Tree Square, Burgh has been viewed and agreed. Cllrs Hairsine and Sealby are to attend the coastal Path Meeting on  Viv and Moira going to coastal path meeting. |
| 17152 | Items for the next agenda – Mini Bus School transport, CCCllr Allison to explore a private bus hire and link it as a service bus. |
| 17153 | Date and Venue for the next meeting. The next meeting is to be held on Sat 6th January 2018 at Burgh by Sands Village Hall at 9.30am. |

\*\* Decisions \* For Information

**Parish Council Financial Report**

**Meeting date 05th DECEMBER 2017**

**The following payments have been made after they were approved at the Parish Council meeting held on 7th November 2017.**

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| **Burgh by Sands Parish Hall** | **Hall Hire** | **£ 32.50** |
| **Thurstonfield Methodist Chapel** | **Hall Hire** | **£ 15.00** |
| **Borderloos** | **Portaloo Hire** | **£ 90.52** |
| **Mrs V Sealby** | **Salary** | **£162.07** |
| **P J Ditch** | **Salary** | **£132.46** |
| **HMRC** | **PAYE** | **£ 73.60** |
| **Mike Capstick** | **Flowers/Landscaping** | **£ 23.76** |
| **Mrs V Sealby** | **Expenses** | **£ 87.53** |
| **P J Ditch** | **Expenses** | **£ 48.05** |

**Payments made since last meeting.**

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| **None** |  |  |

**The following requests for payment have been received or are pending.**

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| **Royal British Legion** | **Remembrance Sunday wreath** | **£ 20.00** |
| **J E Read** | **Allotment Field Rent** | **£150.00** |
| **Mrs I Elsdon** | **Expenses** | **£ 80.45** |